



Minnesota Commercial Truck and Passenger Regulations

2012

Your Destination... Our Priority



Quick Reference Phone List

Highway Emergencies

911

Traffic and Road Conditions

511

Minnesota Department of Transportation

General Information 651-296-3000
Toll Free 800-657-3774

Office of Freight and Commercial Vehicle Operations 651-215-6330
Overdimension/Overweight Permits 651-296-6000
Seasonal Spring Road Restriction Information 651-366-5400
Toll Free 800-723-6543

Minnesota Department of Public Safety

Minnesota State Patrol
Annual Commercial Vehicle Inspection 651-405-6196
Commercial Vehicle Enforcement 651-405-6196

Driver and Vehicle Services (General Information) 651-296-6911
Driver's License (CDL) 651-297-5029
Hazardous Materials Spill (State Duty Officer) 651-649-5451
Toll Free 800-422-0798

Prorate (IFTA and IRP) 651-205-4141
School Bus License 651-297-5029

Minnesota Department of Agriculture

Livestock Dealer Licensing 651-201-6509
Pesticide and Fertilizer Management Division 651-201-6121

Minnesota Department of Revenue

Petroleum Division 651-296-0889
Toll Free 800-657-3596

U.S. Government

USDOT - Federal Motor Carrier Safety Administration - St. Paul 651-291-6150
USDOT - Licensing and Insurance - Washington D.C. 202 385-2423
Internal Revenue Service - Twin Cities 651-312-8082
Toll Free 800-829-1040

U.S. Customs - Metro 612-725-3689

Canadian Customs 204-983-3500



Introduction

Introduction

Motor carrier regulations can be complex. Your responsibilities extend beyond your business operations to the condition of your vehicles and the actions of your drivers and employees. That's why we have developed this guide. It explains the basic requirements to operate as a motor carrier in Minnesota, as well as additional resources to assist you.

MnDOT Office of Freight and Commercial Vehicle Operations

The mission of the Office of Freight and Commercial Vehicle Operations is to advance highway safety by working with providers of commercial transportation to improve and enhance the safety of their operations.

We accomplish this by focusing our resources primarily on at-risk carriers and shippers who pose the greatest threat to highway safety. We partner with other local and federal agencies and industry groups to meet our safety goals; we make safety performance the main criteria in issuing operating credentials to motor carriers; and we work to streamline regulations and to make our business functions more efficient.

OFCVO is responsible for implementing, administering, and enforcing Minnesota laws and federal regulations. These laws govern for-hire carriers of property and passengers, private carriers hauling their own products, carriers transporting oversized and overweight loads, hazardous material and hazardous waste transporters, special transportation providers of service to the elderly and disabled, and for-hire luxury limousine operators.

OFCVO works closely with the United States Department of Transportation's Federal Motor Carrier Safety Administration in administering and enforcing motor carrier laws and regulations. Under the auspices of FMCSA, OFCVO investigators conduct on-site investigations and reviews of interstate carrier and shipper records and determine whether the carrier or shipper has adequate safety controls in place. If not, a carrier or shipper can be considered unfit, which may lead to severe penalties up to and including a shutdown of its operations.

OFCVO works with the Minnesota Departments of Public Safety and Human Services when assessing the operational fitness of providers of special transportation to the elderly and disabled. Specific criteria on vehicle standards and driver qualifications help ensure these providers are offering the safest transport possible to this vulnerable segment of Minnesota citizens.

In cooperation with the Minnesota State Patrol's Commercial Vehicle Enforcement Section, OFCVO conducts safety inspections on intrastate passenger vehicles to ensure they comply with applicable vehicle safety standards, and monitors whether the carrier has made the necessary repairs when violations have been found.

OFCVO also works closely with State Patrol's Commercial Vehicle Enforcement section to provide training and technical assistance to motor carriers, drivers and shippers. This technical outreach helps operators better understand the regulations so that all highway users can benefit from a safer transportation environment.

Training Resources

Classroom Training. OFCVO provides classroom training designed to help companies and their drivers better understand the regulations, specific requirements, and how to operate legally as a motor carrier. Classroom training offers an in-depth review of the regulations, provides you with the opportunity to ask the trainer questions, receive answers in real time, and allows you to network with your peers. There is no cost for classroom training.

Online Learning. This type of training allows you to learn from the comfort of your home or place of work, where you can learn at your own pace, and it is available 24 hours a day from your computer. This training saves on time, travel and lodging. There is no cost for online training.

Request a Trainer/Presenter. The State can also bring training to you. If you have a targeted audience with specific DOT safety subjects that you would like addressed, please complete a "Request for Trainer" form. There is no fee for this service.

Please visit OFCVO's Web site for additional training information at www.dot.state.mn.us/cvo/training.html.

Additional Information Sources

State and federal statutes and rules govern your operations. For specific regulatory details, consult these references:

- Minnesota Motor Vehicle and Traffic Laws, including Motor Carrier Laws, (Minn. Stat. Chapters 168, 169, 170, 171, 174, 221, and 296).

- Minnesota Department of Transportation Motor Bus and Truck Rules (Minnesota Rules Chapters 7800, 7805, 8840, 8850, 8855, 8860, 8870, and 8880).
- Federal Motor Carrier Safety Regulations, Code of Federal Regulations, Title 49 Parts 382, 383, 387, 390-397, and 40.
- Hazardous Material Transportation Regulations, Code of Federal Regulations, Title 49 Parts 100-185.

The resources listed above are available at Minnesota's Bookstore 651-297-3000 or 800-657-3757, and from private sources. They are also available on the Internet at www.dot.state.mn.us/cvo.

The information published in this handbook does not change or override any current statute, rule, regulation or policy of the State of Minnesota, or of any department or agency. Nor does it relieve carriers of complying with current law.

Many sources were consulted in preparing this Minnesota Commercial Truck and Passenger Regulations handbook, and every effort has been made to present the information accurately. It is intended only as a helpful guide to the applicable laws and rules, not as a substitute for them. For specific questions, please refer to the laws and rules themselves. If you need an explanation or clarification of any law or rule, you should contact the appropriate agency.

This handbook has been prepared and published by the Minnesota Department of Transportation's Office of Freight and Commercial Vehicle Operations. Any comments or corrections to its content should be forwarded to the OFCVO at 651-215-6330 or e-mail at motorcarrier@state.mn.us.



Fellow Highway User:

The Minnesota Department of Transportation's Office of Freight and Commercial Vehicle Operations has prepared a handy reference guide to help you in your travels across the state. This book was prepared for the professional driver and carrier who transport property, passengers, or hazardous materials on Minnesota highways.

Over the past few years there have been many changes in state and federal regulations that apply to you and to others who deliver goods and provide transportation services in Minnesota. We understand that changing technologies, vehicle standards, and regulations make it difficult to stay up-to-date. This updated, comprehensive guide should help answer your questions and concerns – we hope you find it helpful. It also contains telephone numbers, addresses and website addresses of different agencies if you have more specific questions. For an electronic version of this guide, use the following web address:
www.dot.state.mn.us/cvo/mcr/MnTruckReg.pdf.

By working together we can make our roads safe for everyone. Enjoy your travels through our beautiful state!

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Section 01

Driver's Checklist

Section 01

Driver's Checklist

As a driver of a commercial motor vehicle, do you have:

- ✓ **A current, valid driver's license for the vehicle being driven?** See page 51 for information on driver's license classifications and endorsements.
- ✓ **Your medical examiner's certificate?** See page 39 for information on driver qualification issues.
- ✓ **A copy of the vehicle's registration?** See page 12 for information about vehicle registration and fuel permits.
- ✓ **A copy of the previous day's daily vehicle inspection report?** See page 63 for information about inspection reports.
- ✓ **Proof of vehicle insurance?** See page 88 for information on insurance requirements.
- ✓ **Driver's daily log book?** See page 57 for information about hours of service regulations.
- ✓ **Proof of proper operating authority, if operating for-hire?** See page 78 for information about operating authority for for-hire carriers.
- ✓ **A copy of your Uniform Hazardous Material Credentials, if handling HM that requires the vehicle to be placarded?** See page 92 for information about the hazardous material registration program.
- ✓ **Documentation of U.S. DOT number?** See page 70 for information about U.S. DOT numbers.
- ✓ **A copy of your U.S. DOT Hazardous Materials Certificate of Registration or other document showing your Registration number?** See page 93 for information about the Federal Hazardous Materials Registration program.

Does your vehicle have:

- ✓ **Proper vehicle identification?** See page 70 for information about display of name, city, and state.
- ✓ **Proof of an annual inspection?** See page 63 for information about annual inspections.
- ✓ **A fire extinguisher, extra fuses, and warning triangles?** See page 64 for information about emergency equipment.
- ✓ **A properly secured load?** See page 65 for load securement information.



Section 02

Vehicle Registration and Licensing

Section 02

Vehicle Registration and Licensing

Minn. Stat. § 168.013, 168.187

Intrastate Registration Requirements. Vehicles traveling exclusively within Minnesota are required to display Minnesota-based license plates. Intrastate vehicles may be registered and plates obtained at any deputy registrar's office located throughout the state. Registration fees are determined by the gross vehicle weight and model year of the vehicle. A USDOT number is required. For more information contact Driver and Vehicle Services at 651-297-2126 or visit the website at <https://dps.mn.gov/divisions/dvs/>.



Intrastate Bus Plate



Intrastate Truck Plate

One-Ton Pickup Trucks for Non-commercial use (Minn. Stat. § 168.002). Effective August 1, 2011, legislation established a distinction in registration and license plate display between commercial and non-commercial full size one-ton pickup trucks. Person declaring "personal/non-commercial use only" can register in the "Y" non-commercial truck class for registered weights of 10,000, 12,000 and 15,000 pounds. There is no difference in the registration tax amount; it is merely a plate designed to allow the owner to declare non-commercial use and exemption from the USDOT number requirement. The plate identifies the vehicle a non-commercial truck.



Non CMV Plate

Heavy Vehicle Use Tax. All vehicles or combination of vehicles having a registered gross weight over 54,999 pounds and traveling more than 5,000 miles on public highways (7,500 miles for agricultural vehicles) are subject to federal HVUT (IRS Form 2290, Schedule 1). Vehicles that travel less than 5,000 miles on public highways (7,500 miles for agricultural vehicles) are still

required to file IRS Form 2290, but do not have to pay the tax. Proof of payment of HVUT (stamped copy 2290 schedule) must be submitted when a vehicle registration is renewed. When a vehicle is newly purchased, payment of HVUT is due the last day of the month following first use of the vehicle. For additional information, contact the Minnesota Internal Revenue Service-HVUT office at 866-699-4096.

International Registration Plan. Qualified registrants based in Minnesota who travel in another IRP state or province must display IRP license plates or obtain valid trip permits for the state or province in which they wish to travel. Registrants based in another IRP jurisdiction must have Minnesota on their IRP registration cab card with the correct weight, or display a valid Minnesota trip permit. The program allows the display of the base state-apportioned license plate. The base state collects and distributes the appropriate registration taxes for the respective states.

Each IRP registrant is required to file an annual application with the base jurisdiction. The application lists the vehicles to be apportioned, the fleet mileage, and the declared gross weight for each jurisdiction. Mileage is reported from the previous July 1 through June 30. When all fees are paid, the registrant is issued a cab card and validation stickers for each vehicle. The cab card lists all IRP jurisdictions for which the registrant has registered and the vehicles gross weight for each jurisdiction.

IRP Participating States and Provinces:

- All U.S. states except Alaska and Hawaii
- All Canadian Provinces except Yukon, Northwest Territories, and Nunavut

Qualified Vehicles. A qualified motor vehicle means any vehicle used or intended for use in two or more member jurisdictions and which meets any of the following criteria:

- A power unit with a gross weight or a registered weight over 26,000 pounds
- A power unit with three or more axles
- A power unit used in combination when the weight of the combination exceeds 26,000 pounds
- A power unit involved in intrastate transportation outside the State of Minnesota

Exempt Vehicles. The following vehicles are exempt from registering under the IRP:

- Government-owned vehicles
- Recreational vehicles
- Vehicles operating under separate state reciprocity agreements
- Buses used in the transportation of chartered parties

A truck or truck tractor, or the power unit in a combination of vehicles having a gross vehicle weight of 26,000 pounds or less, and a bus used in the transportation of chartered parties, may be registered under the IRP at the option of the registrant.

Minnesota Base State Requirements. Minnesota is the base state for the purposes of fleet registration if the following conditions apply:

1. The registrant has an established place of business in Minnesota that meets all of the following conditions:

- Physical structure located within Minnesota (building or office) owned or leased by the registrant
- Street address (not a post office box)
- Open for business (list business hours)
- Vehicles will accrue miles in Minnesota
- Located within the physical structure:
 - Permanent employee(s) of the registrant conducting the registrant's truck related business
 - The operational records of the fleet and presented to the state when requested
- Along with this affidavit the following must be presented:
 - Articles of Business Incorporation (including certificate) issued by authorized state agency
 - Minnesota Secretary of State Certificate of Authority (required for foreign state/province corporations)
 - Ownership documents or Lease agreement records associated with the physical structure
 - Written statement that the registrant has one or more permanent employees listing major truck related job tasks

2. The registrant is a Minnesota resident and does not have an established place of business. Registrant must:

- Accrue miles in Minnesota
- Maintain operational records of the fleet in Minnesota and present them to the state when requested

- Remit documents from either A or B listed below

3. All documents shall be current and list registrant name and Minnesota address.

A: Individual

- Minnesota driver's license card
- Federal income tax return (filed)
- Minnesota personal income tax records (paid)
- Minnesota property/state tax records (paid)
- Utility billing statement (i.e. phone, cable, gas, electric, water, etc.)
- Minnesota motor vehicle title or registration (in registrant's name)

B: Business Entity

- Minnesota driver's license card (principal owner must be a Minnesota resident)
- Minnesota Secretary of State Articles of Incorporation
- Federal income tax return (filed)
- Minnesota personal income tax records (paid)
- Minnesota property/state tax records (paid)
- Utility billing statement; (i.e. phone, cable, gas, electric, water, etc.)
- Minnesota motor vehicle title or registration (in registrant's name)

Documentation Required for IRP Registration:

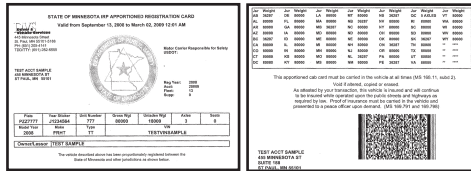
1. Legal name
2. Business address
3. Phone number
4. Actual miles traveled between July 1 and June 30. Example, for registration year 2012 the mileage reporting year is July 2010 to June 2011. If there are no actual miles to report during the reporting year, the applicant must supply a business plan and an estimated mileage work-sheet detailing proposed travel.
5. Gross vehicle weight for each state of operation
6. Vehicle proof of ownership for new applicants and added vehicles. Proof of ownership may be any of the following items: Manufacturer Statement of Origin, Minnesota certificate of title, or an out of state title
7. USDOT and Federal Employee Identification number for each vehicle

- Copy of lease agreements for an owner-operator registering in his or her own name and leased to a carrier where the carrier is providing the vehicle liability insurance and operating authority. If the vehicle is being registered in a name other than that of the titled owner, a copy of the lease agreement must also be provided.

Display of Credentials. A valid annual registration cab card, temporary credential, or trip permit must be carried in the vehicle at all times. Minnesota vehicle registrations under the IRP expire at 12:01 a.m. March 2. An IRP registered vehicle may operate with a faxed temporary credential for 30 days without displaying a registration plate.



Interstate IRP Plate



Interstate Vehicle Cab Card

Temporary Registration and Fuel Tax Permits. A vehicle owned and currently registered by an out-of-state resident and not apportioned, may obtain a temporary Minnesota registration trip permit. This cost is \$15.00 plus a \$10.00 filing fee, and is valid for five days. A temporary registration trip permit is limited to 1 permit every 30 days per vehicle. A temporary fuel tax permit costs \$25.00 and is valid for five days.

Temporary Weight Increase. For currently registered vehicles, registrants may increase the weight of a vehicle for more than 80,000 pounds. For each 30-day period, the additional tax is \$4.17 per ton. A \$10.00 filing fee is required for each permit request.

30 Day Temporary Registration. A vehicle owned and currently registered by an out-of-state resident and not apportioned may obtain a 30 day registration for the time period the vehicle will be temporarily used for interstate and intrastate travel. The registration fee is 1/12 of the annual fee based on the gross vehicle weight.

International Fuel Tax Agreement. Minn. Stat. § 168.D

The IFTA is a base jurisdiction fuel tax program. The program allows carriers to file one fuel report per quarter for all participating IFTA jurisdictions. The base jurisdiction collects the appropriate fuel tax and distributes the tax to the applicable IFTA states or Canadian provinces.

Qualified Vehicles. The following vehicles are required to display fuel credentials and report fuel use under the IFTA program if operating in two or more member jurisdictions.

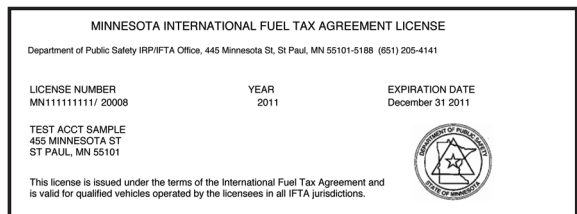
- Power unit having two axles and a gross vehicle weight or registered gross vehicle weight exceeding 26,000 pounds.
- Power unit having three or more axles, regardless of weight.
- Power unit used in combination when the weight of such combination exceeds 26,000 pounds gross vehicle weight or registered gross vehicle weight.

Recreational vehicles are exempt from IFTA fuel tax licensing and reporting.

Display of Credentials. A legible photocopy of the IFTA license must be carried in the cab of each qualified vehicle in the fleet. Two decals are required per vehicle. Place one decal on each side of the exterior portion of the cab. The original license should be kept with the business records. The IFTA license and decal is valid for the current calendar year. IFTA renewals filed by December 31 are allowed a two month grace period to display the current license and decal.



IFTA Vehicle Decal



IFTA License

IFTA Fees. Minnesota fees for license and decals:

- \$15.00 Annual Fuel License
- \$13.00 Annual Filing Fee
- \$2.50 per vehicle decal fee

Fuel Tax Quarterly Return. All licensees are required to file a quarterly IFTA fuel tax return with payment of fuel taxes. IFTA returns are filed on a quarterly basis as follows:

Reporting Quarter	Filing Due Date
January 1 through March 31	April 30
April 1 through June 30	July 31
July 1 through September 30	October 31
October 1 through December 31	January 31

Exemptions. Under certain circumstances carriers may be exempt from obtaining an IFTA license and having to file fuel returns under the IFTA program. Carriers who qualify for an exemption must notify the DVS office in writing. Exemptions include:

- A company that has an IFTA license in another state or is leased to a carrier that reports fuels tax; or
- A company operating 2-axle vehicles having a gross registered weight of 26,000 pounds or less in each state where the company is registered.

Late Filing Penalties. Penalties for failing to file a fuel return, or for filing a late return, or for underpayment of taxes due:

- A penalty of \$50.00 or 10% of the net tax liability, whichever is greater.
- Interest on all delinquent taxes due each jurisdiction. Interest rate is 1% per month and will be calculated from the date tax was due for each month (or fraction thereof) until paid.

License Revocation. Operation of a qualified vehicle under revocation may result in a citation and fines. Minnesota law enforcement agencies and member IFTA jurisdictions will be notified of any revocation.

The IRP and/or IFTA license may be canceled, suspended, or revoked for the following reasons:

- Failure to file an IFTA quarterly tax return
- Failure to pay delinquent IRP or IFTA taxes in any jurisdiction
- Failure to maintain and follow record keeping requirements
- Failure to pay or appeal an audit assessment within the established time period
- Failure to comply with all applicable provisions of the Minnesota Statutes and the IRP and IFTA Agreements
- Improper use of the license or decal

Free Zone/Reciprocity Agreements. Minnesota has entered into reciprocity agreements with border states regarding registration requirements. These agreements allow Minnesota intrastate plated vehicles (MN Y class and farm class) to travel a limited distance into a border state without an IRP or IFTA license.

Reciprocity is not extended to intrastate operation except for Minnesota and North Dakota farm plated vehicles operating in Minnesota and North Dakota. Farm plated vehicles can operate interstate and intrastate when transporting their own farm products, farm supplies or farm equipment.

Border Reciprocity Agreements

Jurisdiction	Registration	Fuel Tax
Iowa	<ul style="list-style-type: none"> • Farm registered vehicles* • Chartered and School Buses* • Dealer, Transporter, In-transit permits* • State or any political subdivision vehicles* 	<ul style="list-style-type: none"> • Vehicles operated within 30 miles of the border • State or any political subdivision vehicles* • Buses used in pupil transportation*
South Dakota	<ul style="list-style-type: none"> • Vehicles operated within 20 miles of the border vehicles* • State or any political subdivision vehicles* 	<ul style="list-style-type: none"> • No Reciprocity
North Dakota	<ul style="list-style-type: none"> • Vehicles operated within 20 miles of the border • ND farm registered vehicles may travel in the western half of MN (includes intrastate and interstate operations) • MN farm registered vehicles may travel in the eastern half of ND (call for specific location) • State or any political subdivision vehicles* 	<ul style="list-style-type: none"> • Vehicles operated within 20 miles of the border • Farm registered vehicles* • State or any political subdivision vehicles* • Buses used in pupil transportation*
Wisconsin	<ul style="list-style-type: none"> • Vehicles operated within 30 miles of the border • Chartered and School Buses* • In-transit and temporary operation plates and permit vehicles* • State or political subdivision vehicles* 	<ul style="list-style-type: none"> • Vehicles operated within 30 miles of the border • State or any political subdivision vehicles* • Buses used in pupil transportation*
Manitoba	<ul style="list-style-type: none"> • No Reciprocity 	<ul style="list-style-type: none"> • No Reciprocity

* Denotes no mileage limitation.

IRP and IFTA Record Keeping Requirements. The maintenance of mileage and fuel records is a requirement of the IRP and IFTA programs. Mileage and fuel records are needed to ensure proper tax distribution among states/provinces. The carrier and driver are responsible for maintaining vehicle trip reports, which record by state/province every mile driven and every gallon of fuel put into the licensed power unit.

Trip Report. A "Trip Report" is the source document completed by the driver that records in detail the vehicle miles traveled and fuel purchased. The mileage and fuel trip report must contain the following items:

1. Date of trip (starting and ending)
2. Trip origin and destination. Destination is considered the furthest point from the trip origin
3. Routes of travel and/or state line odometer readings
4. Beginning and ending odometer or hubodometer reading of the trip
5. Total trip miles
6. Mileage by state/province (determined by state line odometer reading or route of travel)
7. Unit number or vehicle identification number
8. Vehicle fleet number
9. Registrant's name

Fuel Records. To obtain credit for tax paid purchases, a receipt or invoice, credit card receipt or automated vendor-generated invoice must be kept showing evidence of fuel purchases.

Receipt must show:

1. Date of purchase
2. Seller's name and address
3. Number of gallons or liters purchased
4. Fuel type
5. Price per gallon or liter or total amount of sale
6. Unit numbers
7. Purchaser's name (in case of a lessee/lessor agreement, receipts will be accepted in either name, provided a legal connection can be made to the reporting party)

Bulk Fuel. Report fuel withdrawn from a bulk tank when placed into the tank of the vehicle. Credit for fuel tax must be substantiated by:

1. Date of withdrawal
2. Number of gallons
3. Fuel type
4. Unit number, license plate number, or vehicle identification number
5. Purchase and inventory records to substantiate that tax was paid on all bulk fuel purchases

Mileage and Fuel Summaries (Recaps). IRP and IFTA require each carrier to maintain a monthly summary of miles traveled and fuel purchased for each vehicle. Monthly totals for the following items are required for all vehicles in the fleet:

1. Miles driven by state/province
2. Fuel purchased by state/province
3. Total mileage driven
4. Total fuel purchased

Record Retention

IFTA Retention Requirement

Records used to support the information reported on the fuel tax returns (miles and fuel purchases) must be retained for four years from the filing date of the return.

IRP Retention Requirement

Mileage records used to support the information reported on the annual renewal are required to be retained for 5¹/₂ years.

Audit. Carriers may be audited periodically to ensure that acceptable records are maintained and payment of proper tax liability has been made. Failure to provide adequate mileage and fuel documentation may result in the following audit assessments including posting a bond and denial of registration:

IRP Registration Tax Penalty

An additional tax liability of 100 percent of the Minnesota base registration tax may be assessed for failing to provide adequate mileage records.

Fuel Tax Assessment

In the absence of adequate mileage records, a standard of four miles per gallon will determine fuel tax liability for audited periods. In addition, failure to maintain fuel receipts or invoices will result in denial of a fuel tax credit. An audit assessment may be \$10,000 to \$15,000 per year per vehicle for non-compliant records.

Online IRP and IFTA Services. Secure, online services are available to motor carriers 24/7. To begin taking advantage of these services, complete an access application. You will find the application at <https://mnec.exploredata.com>.

Here's what you can do online:

- Renew IRP and IFTA fleet
- File quarterly return
- Apply for replacement plates, stickers, and cab card
- Print cab cards and fuel license
- Add/delete vehicle to fleet
- Change vehicle weights
- Add states

For additional assistance contact:

Department of Public Safety, Prorate Office at 651-205-4141

For a list of deputy registrars in your area, visit: <https://dps.mn.gov/divisions/dvs/>.

For online IRP/IFTA visit:

<https://mnec.exploredata.com>

IFTA Web site: www.iftach.org

IRP Web site: www.irponline.com



Section 03

Maximum Vehicle Dimensions

Section 03
Maximum Vehicle Dimensions
Minn. Stat. § 169.80 and 169.81

When operating a vehicle on Minnesota highways a special transportation permit is required if the vehicle and/or load exceeds the maximum legal vehicle dimensions. The permit, in paper or electronic format, is required to be carried in the vehicle during transit.

The following maximum dimensions may be operated on Minnesota’s highways without special permit:

Width: 8’6” Exclusive of side rear view mirrors or load securement devices which may extend an additional 3” on each side of vehicle.

Height:
Length: 13’6” Maximum length limits, to include front and rear overhang, are listed in the following table:

Vehicle	Maximum Length (1)
Single motor vehicle	45’
Mobile crane	48’
Each trailer or semi-trailer of a twin trailer combination on designated routes	28’6”
Trailer of two-vehicle combination	45’
Semi-trailer of two-vehicle combination,	48’ (or more than 48’ but not more than 53’ if distance from kingpin to center of the rear axle group does not exceed 43’)
Truck-tractor with semi-trailer	75’
Two-vehicle combination other than a truck-tractor and semi-trailer	75’
Drive-away saddlemount Drive-away saddlemount transporter combinations	97’

Maximum Number of Vehicles in Combination. Except for 28'6" twin-trailer combinations operating on designated twin-trailer routes, no more than two commercial vehicles in combination may be operated on Minnesota highways.

Recreational Vehicles. Minnesota allows 5th wheel RV three-vehicle combinations, as defined in Minn. Stat. § 169.01 subd. 62, if all the following conditions are met:

1. The combination does not consist of more than three vehicles, and the towing rating of the pickup truck is equal to or greater than the total weight of all vehicles being towed;
2. The combination does not exceed 70 feet in length;
3. The operator of the combination is at least 18 years of age;
4. The trailer carrying a watercraft, motorcycle, motorized bicycle, off-highway motorcycle, snowmobile, all-terrain vehicle, motorized golf cart, or equestrian equipment or supplies meets all requirements of law;
5. The trailers in the combination are connected to the pickup truck and each other in conformity with Minn. Stat. § 169.82; and
6. The combination is not operated within the seven-county metropolitan area, as defined in Minn. Stat. § 473.121 subd. 2, during the hours of 6:00 a.m. to 9:00 a.m. and 4:00 p.m. to 7:00 p.m. on Mondays through Fridays.



Section 04

Weight Limitations

Section 04

Weight Limitations

Minnesota uses a number of different types of weighing equipment. These include portable scales, certified privately-owned scales, and official weigh stations along state trunk highways and interstates.

10-Ton Routes. All paved routes in Minnesota are 10-ton routes unless posted with a sign indicating a lesser axle weight limit.

Limits are:

- Any single or dual wheel - 10,000 pounds
- Any single axle - 20,000 pounds
- Any tandem axle group - 34,000 pounds
- Any vehicle combination with five or more properly spaced axles - 80,000 pounds

9-Ton Routes. All unpaved routes in Minnesota are 9-ton routes unless posted with a sign indicating a lesser axle weight limit.

Limits are:

- Any single or dual wheel - 9,000 pounds
- Any single axle - 18,000 pounds
- Any tandem axle group - 34,000 pounds
- Any vehicle combination with five or more properly spaced axles - 80,000 pounds

Note: All axle groups must be in compliance with the Gross Weight Schedule (Minn. Stat. § 169.824). Gross weights in excess of 80,000 pounds require an overweight special transportation permit.

Posted Axle Weight Limits:

Posted Axle Limit	9 Ton	8 Ton	7 Ton	6 Ton	5 Ton	4 Ton
Single axle	18,000	16,000	14,000	12,000	10,000	8,000
Two axles, spaced within 8'0" or less	34,000	30,222	26,444	22,667	18,889	15,111
Three axles, spaced within 9'0" or less	43,000	38,222	33,444	28,667	23,889	19,111
Four axles, spaced within 14'0" or less	51,500	45,778	40,056	34,333	28,611	22,889

Bridge Restrictions. Bridges with rated capacities less than the maximum legal limit have gross weight restrictions posted. You must observe these restrictions.

Seasonal Load Restrictions. Between the dates set by the Commissioner of Transportation, the weight on any single axle shall not exceed five tons on an unpaved street or highway or ten tons on a paved street or highway. If an unpaved street or highway is restricted to more than or less than five tons per axle or a paved street is restricted to less than ten tons, signs must be posted.

Tire Load. No tire may exceed 600 pounds per inch of tire width on the foremost and rearmost steer axle, or more than 500 pounds per inch of tire width on non-steer axles.

Tire Width. Tire width is the manufacturer's tire width shown on the tire. In no instance may the manufacturer's recommended tire load-carrying limit be exceeded.

Variable Load Axles. A vehicle equipped with a variable load axle must have the pressure control preset and the means for adjusting pressure either secured or out of the driver's reach, so that the axle may not be varied by the driver while transporting a load.

Per Minn. Stat. § 169.828, there are two exceptions to this restriction on accessibility of variable load axle control. It does not apply to:

- Farm trucks registered for 57,000 pounds or less prior to July 1, 1981
- Rear-loading refuse compactors

Gross Weight Table

Distance in feet between centers of foremost and rearmost axles of a group.

Distance	2 axles	3 axles	4 axles	5 axles	6 axles	7 axles	8 axles
4	34,000						
5	34,000						
6	34,000						
7	34,000	34,000					
8	34,000	34,000					
8+*	34,000 (38,000)	42,000					
9	35,000 (39,000)	43,000					
10	36,000 (40,000)	43,500	49,000				
11	36,000	44,500	49,500				
12		45,000	50,000				
13		46,000	51,000				
14		46,500	51,500	57,000			
15		47,500	52,000	57,500			
16		48,000	53,000	58,000			
17		49,000	53,500	59,000			
18		49,500	54,000	59,500			
19		50,500	55,000	60,000			
20		51,000	55,500	60,500	66,000	72,000	
21		52,000	56,000	61,500	67,000	72,500	
22		52,500	57,000	62,000	67,500	73,000	
23		53,500	57,500	62,500	68,000	73,500	
24		54,000	58,000	63,000	68,500	74,000	
25		(55,000)	59,000	64,000	69,000	75,000	
26		(55,500)	59,500	64,500	70,000	75,500	
27		(56,500)	60,000	65,000	70,500	76,000	
28		(57,000)	61,000	65,500	71,000	76,500	82,000
29		(58,000)	61,500	66,500	71,500	77,000	82,500
30		(58,500)	62,000	67,000	72,000	77,500	83,000
31		(59,500)	63,000	67,500	73,000	78,500	83,500
32		(60,000)	63,500	68,000	73,500	79,000	84,500

*8+ refers to any distance greater than eight feet but less than nine feet.

The gross weights shown without parentheses are allowed on unpaved streets and highways, unless posted to a lesser weight under Minn. Stat. § 169.87 subd. 1. The gross weights shown in this table, whether within or without parentheses, are allowed on paved streets and highways, unless posted to a lesser weight under Minn. Stat. § 169.87 subd. 1. Gross weights over 80,000 pounds require an overweight permit under this chapter, unless otherwise allowed under Minn. Stat. § 169.826.

Gross Weight Table

Distance in feet between centers of foremost and rearmost axles of a group.

Distance	2 axles	3 axles	4 axles	5 axles	6 axles	7 axles	8 axles
33			64,000	69,000	74,000	79,500	85,000
34			65,000	69,500	74,500	80,000	85,500
35			65,500	70,000	75,000	(80,500)	(86,000)
36			66,000	70,500	76,000	(81,000)	(86,500)
37			67,000	71,500	76,500	(81,500)	(87,000)
38			67,500	72,000	77,000	(82,000)	(87,500)
39			68,000	72,500	77,500	(82,500)	(88,500)
40			69,000	73,000	78,000	(83,500)	(89,000)
41			69,500	74,000	79,000	(84,000)	(89,500)
42			70,000	74,500	79,500	(84,500)	(90,000)
43			71,000	75,000	80,000	(85,000)	(90,500)
44			71,500	75,500	(80,500)	(85,500)	(91,000)
45			72,000	76,500	(81,000)	(86,000)	(91,500)
46			72,500	77,000	(81,500)	(87,000)	(92,500)
47			(73,500)	77,500	(82,000)	(87,500)	(93,000)
48			(74,000)	78,000	(83,000)	(88,000)	(93,500)
49			(74,500)	79,000	(83,500)	(88,500)	(94,000)
50			(75,500)	79,500	(84,000)	(89,000)	(94,500)
51			(76,000)	80,000	(84,500)	(89,500)	(95,000)
52			(76,500)	(80,500)	(85,000)	(90,500)	(95,500)
53			(77,500)	(81,000)	(86,000)	(91,000)	(96,500)
54			(78,000)	(81,500)	(86,500)	(91,500)	(97,000)
55			(78,500)	(82,500)	(87,000)	(92,000)	(97,500)
56			(79,500)	(83,000)	(87,500)	(92,500)	(98,000)
57			(80,000)	(83,500)	(88,000)	(93,000)	(98,500)
58				(84,000)	(89,000)	(94,000)	(99,000)
59				(85,000)	(89,500)	(94,500)	(99,500)
60				(85,500)	(90,000)	(95,000)	(100,500)
61						(95,500)	(101,000)
62						(96,000)	(101,500)
63						(96,500)	(102,000)
64						(97,000)	(102,500)
65							(103,000)
66							(103,500)
67							(104,500)
68							(105,000)
69							(105,500)
70							(106,000)
71							(106,500)
72							(107,000)
73							(107,500)
74							(108,000)



Section 05

Oversize/ Overweight Permits

Section 05

Oversize/Overweight Permits

Obtain a Permit. A MnDOT special transportation (oversize/overweight) permit is valid for use only on Interstate Highways, US Trunk Highways, and MN Trunk Highways. This permit is not valid on local roads unless the local road authority has given specific permission. The permittee is responsible to contact and obtain approval from each local road authority for roads within its jurisdiction (i.e. county, township, municipal).

A MnDOT permit application may be submitted by Web, fax, mail, or in person at the MnDOT central office in St. Paul. Permits may also be obtained through a 3rd-party permit service. Payment must be made before a permit will be issued. Payment can be made by cash, check, Visa or MasterCard. Application forms can be downloaded from www.dot.state.mn.us/cvo/oversize/oversize.html.

You can apply for an Org ID account to use our online permitting program, which is available 24/7 365 days a year. Some permits can be issued automatically without having to wait for our review. Visit our web site for forms, instructions, information, or to establish an Org ID account.

Required Application Information. Being prepared with the following information will help speed your application process:

- Org ID account number (if you have one)
- Permittee name and complete mailing address
- Start date for move
- Load being moved: for equipment, provide make/model; for mobile homes, provide make/serial number; for material, provide dimensions and weight of the load itself.
- Each vehicle's make, license plate number, VIN, and empty weight.
- Loaded dimensions, including any front/rear/side overhang.
- If overweight, gross vehicle weight, axle weights, axle spacing, number of tires per axle, and tire size.
- Start and end location and your proposed route. Include specific junction, such as the county name, town name, highway number, or highway mile marker.

Registered Weight. The power unit registration must be equal to or exceed the gross vehicle weight of the power unit. A MnDOT special transportation (oversize/overweight) permit does not increase the power unit's registered vehicle weight. To increase the vehicle's registered weight, contact the Minnesota Department of Public Safety, Prorate Office at 651-205-4141.

Annual Permit Weights. Axle weights, axle group weights, and GVW must conform to the table of axle weight limits as defined in Minn. Stat. § 169.824.

Travel Hours. Generally, travel is allowed 24 hours/day, unless otherwise noted on the permit. From Memorial Day weekend through Labor Day weekend, travel is not allowed after 2:00PM on Fridays and Sundays. Visit our Web site for travel hours during Holiday periods and for Duluth and Twin Cities Rush Hour time restrictions.

Permittee Responsibility. The permit does not release the permittee from complying with any restrictions posted on a bridge, underpass, or other structures along the permitted route. The permittee is expected to repair at his/her expense any damage to the highway or its structures resulting from their action.

Flags. Eighteen inch (18") square red, yellow or orange warning flags must be properly displayed when the load or vehicle exceeds 9'0" wide or 75'0" long.

Oversize Load Signs. Oversize load signs with flashing amber light(s) or reflective letters visible from a distance of 500' must be displayed when the load or vehicle exceeds 12'0" wide or 95'0" long.

Escort. Minnesota recognizes three distinct levels of escorts: civilian, Licensed Protective Agent (LPA) and Licensed Peace Officer. When civilian or LPA escorts (pilot car) are required the escort vehicle must display "Wide Load" or "Long Load" signs along with amber warning lights visible from a distance of no less than 500 feet. An escort vehicle may be a passenger car, van, SUV, or pickup truck in safe and proper operating condition. The escort vehicle cannot tow another vehicle while escorting. Radio communication between the permitted vehicle and escort vehicle is required at all times. An escort driver must be at least 18 years of age and possess a valid driver's license. The escort driver cannot perform any other function when conducting escorting duties (i.e. cannot act as a tillerman for a rear steer trailer).

By statute an LPA escort can perform traffic control duties in place of a Licensed Peace Officer. An LPA cannot be used in place of a Peace Officer when a special permit requires Peace Officer escort. A Licensed Peace Officer escort is a Licensed Peace Officer in an authorized emergency vehicle, as defined in Minn. Stat. § 169.011 subd 3. An escort that is certified in another jurisdiction cannot be used in place of an LPA or Peace Officer escort.

Route Survey. Generally, whenever a loaded or unloaded vehicle exceeds 15'6" high, 16'0" wide, or 150'0" long, MnDOT will require the permittee to pre-survey the proposed route within 14 days of the move by physically driving the route to note any deficiencies or obstructions. Route survey information must be submitted to MnDOT on its Special Hauling Route Survey form along with an application for permit. This form is available from our website.

Road Condition Information. Check MnDOT's 511 for up-to-date information on road conditions and highway projects affecting permitted loads. Visit www.511mn.org or dial 511 on your telephone. For information on Spring Load Restrictions and Winter Weights, visit www.mrr.dot.state.mn.us.

Permit Contact Information. Visit our Web site to download forms, review instructions, establish an Org ID account, or to seek information.

Minnesota Department of Transportation
Office of Freight & Commercial Vehicle Operations
Oversize/Overweight Permit Section
Fax: 651-215-9677
Phone: 651-296-6000 (8:30 a.m. - 3:00 p.m., M-F)
Email: ofcvopermits@state.mn.us
Web: www.dot.state.mn.us/cvo/oversize/oversize.html



Section 6

Driver Qualification Rules

Section 06

Driver Qualification Rules

49 CFR Part 391 and Minn. Stat. Chapter 221

No carrier shall require or permit an unqualified driver to operate a commercial motor vehicle. A carrier in Minnesota is subject to the rules for driver qualifications if it operates vehicles that are:

- Of any size operating in intrastate commerce as a for-hire property carrier or transporting solid waste as described in Minn. Stat. § 221.025, clause (2);
- Over 10,000 pounds GVWR operating in interstate commerce;
- Over 10,000 pounds GVW or GVWR operating as a private carrier in intrastate commerce;
- Over 10,000 pounds GVW or GVWR in intrastate commerce providing transportation described in Minn. Statutes § 221.025, unless providing transportation described in clauses (6), (10), (11), (12); and except for school buses, commuter vans and authorized emergency vehicles (see exempt carriers);
- Designed to transport 16 or more passengers, including the driver, operating in interstate commerce;
- Designed or used to transport between 9 and 15 passengers (including the driver) in interstate commerce for direct compensation;
- Designed to transport 8 or more passengers, including the driver, operating for-hire in intrastate commerce; or
- Any size vehicle transporting hazardous material of a type or quantity that requires the vehicle to be placarded.

Exceptions:

1. In intrastate commerce, the DQ rules do not apply to vehicles controlled by a farmer and operated by a farmer or farm employee transporting agricultural products, farm machinery, or supplies to or from a farm if not used in for-hire operations and do not carry hazardous materials in a quantity requiring the vehicles to be marked or placarded.
2. In interstate commerce, the DQ rules do not apply to a farm vehicle driver who drives an articulated (combination) commercial motor vehicle, as defined in 390.5.
3. Intrastate motor carriers of railroad employees.

*See Section 20 for definitions of intrastate and interstate

General Requirements. Under the DQ rules, a driver must:

- Meet the physical qualifications as set forth in 49 CFR Section 391.41
- Be at least 18 years old when engaged in intrastate transportation, or 21 years old if hauling hazardous materials (see exemptions Minn. Stat. § 221.033 subd. 2a, 2b, 2c and 2d)
- Be at least 21 years old when engaged in interstate transportation
- Speak and read English well enough to do the job
- Have a driver's license that is valid for the type of vehicle driven
- Be able to drive the vehicle safely
- Know how to properly load and secure cargo
- Not be disqualified from driving a commercial motor vehicle

Motor Carriers of Passengers Criminal Background Check. In addition, drivers for motor carriers of passengers operating in intrastate commerce must pass a criminal background check, as required under Minn. Stat. § 221.178, 229C.67, 299C.68, 299C.70, and 299C.71, unless the driver holds a valid driver's license with a school bus endorsement. If a driver has resided in Minnesota for fewer than 5 years, the carrier must conduct a search of the national criminal records repository or conduct a search of the criminal justice data communications network records for each state where the driver has resided for the past 5 years. A subsequent background check must be conducted every 3 years. Criminal background checks for Minnesota residents can be obtained from the Minnesota Department of Public Safety, Bureau of Criminal Apprehension 651-793-2400 or www.bca.state.mn.us.

Physical Qualifications for Drivers (49 CFR Sections 391.41 and 391.43)

A person is not allowed to drive a commercial motor vehicle unless physically qualified to do so and carries in his or her possession a current, valid copy of a medical examiner's certificate (health card) showing he or she is qualified. The medical exam and certification must follow the criteria specified by the USDOT, as listed under 49 CFR Section 391.43.

MEDICAL EXAMINER'S CERTIFICATE		
I certify that I have examined _____, _____, in accordance with the Federal Motor Carrier Safety Regulations (49 CFR 391.41-391.43) and with knowledge of the driving duties. I find this person is qualified, and, if applicable, only when:		
<input type="checkbox"/> wearing corrective lenses	<input type="checkbox"/> driving within an exempt intracity zone (49 CFR 391.62)	
<input type="checkbox"/> wearing hearing aid	<input type="checkbox"/> accompanied by a Skill Performance Evaluation Certificate (SPE)	
<input type="checkbox"/> accompanied by a _____, waiver/exemption	<input type="checkbox"/> qualified by operation of 49 CFR 391.64	
The information I have provided regarding this physical examination is true and complete. A complete examination form with any attachment embodies my findings completely and correctly, and is on file in my office.		
SIGNATURE OF MEDICAL EXAMINER	TELEPHONE	DATE
MEDICAL EXAMINER'S NAME (PRINT)	<input type="checkbox"/> MD <input type="checkbox"/> DO <input type="checkbox"/> Chiropractor	
	<input type="checkbox"/> Physician Assistant <input type="checkbox"/> Advanced Practice Nurse	
MEDICAL EXAMINER'S LICENSE OR CERTIFICATE NO. /ISSUING STATE		
SIGNATURE OF DRIVER	DRIVERS LICENSE NO.	STATE
ADDRESS OF DRIVER		
MEDICAL CERTIFICATE EXPIRATION DATE		
DISTRIBUTION: 1 COPY TO THE DRIVER, 1 COPY TO THE MOTOR CARRIER		

DOT Medical Examiner's certificate.
(health card)

In general, a person is physically qualified if he or she:

- Has no loss of a foot, leg, hand or arm
- Has no history of diabetes mellitus requiring insulin for control
- Has no history of epilepsy or any other condition likely to cause unconsciousness
- Has no current diagnosis of heart disease or respiratory dysfunction likely to interfere with controlling a CMV
- Has no muscular, neuromuscular, vascular, mental, or other organic or functional disease which would interfere with their ability to operate a CMV safely
- Has a visual acuity of at least 20/40 in each eye, with or without corrective lenses
- Does not have a hearing loss that prevents them from hearing a forced whisper from 5 feet
- Does not use a controlled substance, amphetamines, narcotics, or other habit-forming drugs
- Has no current clinical diagnosis of alcoholism

Certificate Renewal. A medical certificate must be renewed every two years. Some medical conditions may require more frequent medical certification. The medical certification forms are available from physicians who perform DOT physicals, from private sources, or on the Internet at www.fmcsa.dot.gov.

Medical Waiver. Under certain circumstances, an intrastate driver may be granted a waiver from the following physical qualification requirements: vision, insulin-dependent diabetes, deaf and hard of hearing, and limb impairment. An application requesting a medical waiver for intrastate drivers can be requested from the MnDOT Office of Freight and Commercial Vehicle Operations at 651-215-6330 or www.dot.state.mn.us/cvo.

A request for a medical waiver for interstate drivers must be submitted to the US DOT. For further information contact the USDOT at 651-291-6150.

The medical examiner's certificate and the waiver document must be in the driver's possession while operating a commercial motor vehicle.

Passenger Carrier Exception. A driver of a Motor Carrier of Passengers vehicle who is engaged in intrastate transportation is not required to carry a medical certificate (as defined in 49 CFR Section 391.43) if they have a valid driver's license having a school bus endorsement.

Driver Qualification File - DQ File (49 CFR Section 391.51)

A carrier must maintain a DQ file for each of its drivers. The DQ file is to be kept at the principal place of business for as long as the driver is employed by the carrier and for three years thereafter.

The following items are required in a DQ file:

- The driver's application for employment.
- The driver's medical examiner's certificate.
- The driver's medical waiver, if one has been granted.
- The driver's certificate of road test (a legible photocopy of a valid commercial driver's license is an acceptable substitute if the driver was road tested for the class of vehicle the driver will operate except vehicles requiring the tanker/doubles endorsement).
- A written record of investigation (preceding 3 years) of past employers contacted to verify applicant's previous employment, and drug and alcohol testing history.
- A response from a state agency about employee's driving record from the past 3 years (if a driver held a driver's license in multiple states, each state must be contacted).
- A response from each state agency to the annual driving record inquiry.
- An annual review of driving record showing date of review and who performed the review.
- An annual list or certificate relating to violations of motor vehicle laws.
- A record of the criminal background check conducted (required only for drivers of motor carriers of passengers who operate in intrastate commerce).

Driver qualification file documents are available on the Internet at:

www.fmcsa.dot.gov, www.dot.state.mn.us/cvo, and from private sources. Medical examiner certificates are often supplied by the medical examiners performing the physical and from private sources (J.J. Keller, American Trucking Association, Minnesota Trucking Association, etc).

Entry Level Training. Drivers with less than one year of experience operating a CMV with a CDL in Interstate commerce must be trained in the requirements for driver qualifications, hours of service, wellness, and whistleblower requirements. Employers must insure entry level drivers are trained and a certificate of training issued as required in 49 CFR Sections 380.501-380.513.

Longer Combination Vehicle Drivers. Drivers operating any combination of a truck-tractor and two or more trailers or sem-trailers, which operate on the National System of Interstate and Defense Highways with a gross vehicle weight (GVW) greater than 36,288 kilograms (80,000 pounds), must receive additional training as described in 49 CFR Sections 380.101-380.401. For additional information go to www.fmcsa.dot.gov.



Section 7

Minnesota Intrastate Driver Waivers

Section 07

Minnesota Intrastate Driver Waivers

The Minnesota Department of Transportation may issue a waiver to drivers who cannot meet the minimum physical qualifications as established in the Driver Qualification Rules 49 CFR Part 391 and Minn. Stat. Chapter 221.

There are four waiver programs available to Minnesota Intrastate drivers:

- Hearing
- Insulin Dependent Diabetics
- Physical
- Vision

To obtain a Minnesota Intrastate Waiver a driver must first be disqualified by a medical examiner. After a driver has been physically disqualified, an application can then be submitted to the Office of Freight and Commercial Vehicle Operations.

If a waiver is issued, it must be accompanied by the medical certificate (DOT health card). The medical certificate must state that the driver is medically unqualified unless accompanied by a waiver and the type of waiver required.

Waivers will have the same expiration date as their medical certificate unless the waiver has been canceled, suspended, or revoked by the Minnesota Department of Transportation.

Minnesota intrastate waiver applications are available on the Office of Freight and Commercial Vehicle Operations Web site at www.dot.state.mn.us/cvo/credentials.html.

For information on interstate diabetic and vision waivers/exemptions contact the USDOT at 703-448-3094. For Skill Performance Evaluation, physical waivers/exemptions, contact the US DOT at 708-283-3569. A person who has an interstate (Federal waiver/exemption) does **not** need a Minnesota waiver.

Note: The Minnesota Department of Transportation does not issue waivers for school bus drivers. For information on school bus driver's license waivers, please contact the Department of Public Safety at 651-297-5029, or visit their Web site at www.dps.state.mn.us.



Section 8

Alcohol and Drug Testing Requirements

Section 08

Alcohol and Drug Testing Requirements

49 CFR Parts 382 and 40

Drivers of commercial motor vehicles are required to participate in a controlled substance and alcohol testing program.

For purposes of alcohol and drug testing, a commercial vehicle means a motor vehicle or combination of motor vehicles used in commerce to transport passengers or property if the motor vehicle requires a CDL under 49 CFR Part 383 and if the motor vehicle:

- Has a gross combination weight rating of 26,001 or more pounds, inclusive of a towed unit with gross vehicle weight rating of more than 10,000 pounds
- Has a gross vehicle weight rating of 26,001 or more pounds
- Is designed to transport 16 or more passengers, including the driver
- Is a vehicle transporting hazardous materials of a type or quantity that requires the vehicle to be placarded

Alcohol and controlled substance tests include:

- Pre-employment (for controlled substances testing only)
- Reasonable suspicion
- Random
- Post accident
- Return to duty
- Follow-up

A driver cannot perform safety sensitive functions, including driving, if the driver refuses to be tested or if the driver tests positive for any of these five classes of drugs: marijuana, cocaine, opiates, amphetamines, and phencyclidine.

A driver cannot perform safety sensitive functions, including driving, if the driver refuses to test for alcohol, or upon being tested, shows an alcohol concentration of 0.02 or greater.

Motor carriers must have written controlled substance and alcohol testing policies and must maintain records relating to the administration of the alcohol and controlled substance testing programs at their principal place of business. These records must be made available to authorized representatives within two business days of request by the agency.

Controlled Substances and Alcohol Use and Testing Program Implementation Checklist:

- ✓ Do you have at least one person familiar with the controlled substances and alcohol testing requirements?
- ✓ Do you have written company policies and procedures describing your company's alcohol and controlled substances testing program?
- ✓ Have you informed employees in writing of the company's substance use and abuse policy and its implementation?
- ✓ Have you provided educational materials relating to the effects of alcohol and controlled substances use and abuse to your affected employees?
- ✓ Have you identified which job positions need to be tested?
- ✓ Have you selected qualified personnel to implement and monitor your program?
- ✓ Does your program include testing for the five prohibited substances: marijuana, cocaine, opiates, amphetamines and phencyclidine?
- ✓ Have you established or contracted for a secure specimen collection site with appropriately trained personnel and clearly written procedures?
- ✓ Have you established or contracted with a certified laboratory to analyze specimens?
- ✓ Have you designated a qualified Medical Review Officer to review and report test results and serve as custodian of individual test records?
- ✓ Have you contracted with qualified alcohol testing technicians to conduct alcohol tests?
- ✓ Does your program include pre-employment controlled substances testing?
- ✓ Does your program include random, reasonable cause, post-accident, return to duty and follow-up testing for alcohol and controlled substances?
- ✓ Have you identified substance abuse professionals and rehabilitation resources for referral?
- ✓ Have you made arrangements for a minimum 120 minutes of training (60 minutes controlled substance and 60 minutes alcohol) for supervisors required to make reasonable suspicion determinations?
- ✓ Have you made record keeping and reporting provisions?
Do they protect the right to privacy and prevent unauthorized release of test results?

For additional assistance contact:

Minnesota Department of Transportation
Office of Freight and Commercial Vehicle Operations
651-215-6330

or

U.S. Department of Transportation
Federal Motor Carrier Safety Administration
651-291-6150



Section 9

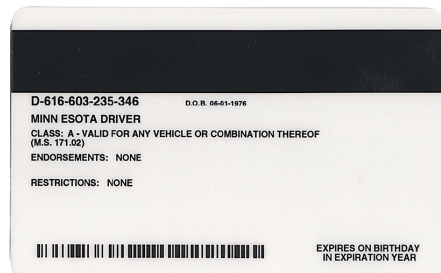
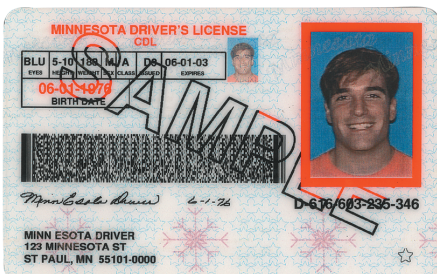
Commercial Driver's License

Section 09

Commercial Driver's License Minn. Stat. Chapter 171

A driver must obtain a Commercial Driver's License to operate any of the following vehicles when used to transport passengers or cargo:

- A single vehicle with a gross vehicle weight of more than 26,000 pounds.
- A combination of vehicles with a combined GVW of more than 26,000 pounds, inclusive of a towed unit(s) with a GVW of more than 10,000 pounds.
- A vehicle designed to transport 16 or more people (including the driver).
- Any size vehicle that requires hazardous materials placards or any vehicle transporting any quantity of a material listed as a select agent or toxin in 42 CFR Part 73.
- Any size vehicle outwardly equipped and identified as a school bus.



Sample Minnesota CDL

A driver will be disqualified from operating a Commercial Motor Vehicle for at least one year if the driver is convicted of any of the following offenses:

- Being under the influence of alcohol or drugs while operating a CMV
- Driving a CMV with a blood alcohol level of 0.04 percent or more
- Leaving the scene of an accident involving a CMV
- Using a CMV to commit a felony
- Failing to stop at a railroad grade crossing when required to do so (disqualified for at least 60 days)
- Violating an out of service order (disqualified for at least 90 days)
- Causing a fatality through negligent operation of a CMV

- Operating a CMV when the driver's CDL is revoked, suspended or cancelled
- For not less than 60 days for offenses committed in a non-CMV as listed in 49 CFR Section 383.51

Classes of Driver Licenses

Class D (non-commercial) is valid for single vehicles with a gross vehicle weight of 26,000 pounds or less. Class D licenses are also valid to tow vehicles if the towed vehicles have a gross vehicle weight of 10,000 pounds or less; or the towed vehicles have a gross vehicle weight of more than 10,000 pounds and the combination of vehicles has a gross vehicle weight of 26,000 pounds or less. A class D license is also valid for recreational vehicles as defined in Minn. Stat. § 169.011 subd 3.

Three Classes of the Commercial Driver Licenses

Class C is valid for:

- Drivers operating Class D vehicles that transport hazardous materials in amounts that require the vehicle to be placarded.
- Drivers operating class D school buses.
- Drivers operating Class D buses when designed to transport 16 or more passengers, including the driver.

Class B is valid for:

- A single unit vehicle with a GVW over 26,000 pounds.
- Vehicles designed to transport 16 or more passengers, including the driver, with a GVW over 26,000 pounds.

The holder of a Class B license may only tow vehicles with a gross vehicle weight of 10,000 pounds or less when operating a Class B power unit.

Class A is valid for:

- A combination of vehicles with a combined GVW of more than 26,000 pounds, inclusive of a towed unit(s) with a GVW of more than 10,000 pounds.

Commercial Driver's License Endorsements (49 CFR Part 383)

Commercial driver's license endorsements are required for the following:

- N** – Tanker Vehicles
- T** – Double Trailer or Triple Trailer Combinations
- P** – Passenger Buses
- H** – Hazardous Materials
- S** – School Buses
- X** – Hazardous Materials and Tanker

Drivers not successfully passing the air-brake portion of the CDL exam will be restricted to commercial motor vehicles without air or air-assisted brake systems (L-Restriction).

Background Checks for Drivers with CDL Hazardous Materials Endorsements (49 CFR Part 1572)

The Transportation Security Administration and the USDOT have issued regulations establishing new eligibility criteria for persons holding a hazardous materials endorsement on a CDL. No person may hold or renew a CDL with a hazmat endorsement, or be granted a new CDL with a hazardous materials endorsement if:

- The individual is not a United States citizen or lawful permanent resident of the United States.
- The individual has been convicted of a disqualifying criminal offense in the past 7 years or released from incarceration in the last 5 years for committing any of the disqualifying offenses.
- The individual has been adjudicated by a lawful authority as a mental defective or committed to a mental institution.
- The individual has been notified by the TSA that they pose a security threat as described in 49 CFR Section 1572.107.

Drivers renewing an existing CDL with a hazmat endorsement, and those persons applying for a new hazmat endorsement are required to submit fingerprints to facilitate the background criminal record check. Persons disqualified under provisions of these new security regulations will lose their hazardous materials endorsements, not their CDL. These persons must surrender their driver's license to the issuing state, and will be issued a new driver's license without the hazardous materials endorsement.

Exception for Farmers (49 CFR Part 383)

Generally, a CDL is not required for operators of a farm vehicle that is controlled and operated by a farmer, including operation by employees or family members if the vehicle is:

- Used to transport either agricultural products, farm machinery, farm supplies or both to or from a farm
- Not used in the operations of a common or contract motor carrier; and
- Is used within 241 kilometers (150 miles) of the farmer's farm

There are some restrictions and exceptions when transporting hazardous materials and bulk liquids. For further information contact the Department of Public Safety, Driver and Vehicle Services at 651-296-6911.

Restricted Seasonal Commercial Driver's License (Minn. Stat. § 171.02 subd.4 and 49 CFR Section 383.3 (f))

Seasonal drivers for farm related service industries, including agri-chemical businesses, custom harvesters, farm retail outlets and suppliers, or a livestock feeder, may qualify for a restricted class B or C CDL. Applicants must have held a valid driver's license for at least one year. A restricted CDL will not be issued to any driver, who, within the last two years, has had driving privileges suspended, revoked, or cancelled, had an accident which resulted in a citation, or has a conviction for driving under the influence, leaving the scene of an accident or committing a felony involving a motor vehicle.

A Restricted Seasonal CDL is good for 180 days in a 12 month period, and must be renewed each year. Restricted CDL drivers may not drive vehicles carrying placardable quantities of hazardous materials except for:

- 1,000 gallons or less of diesel fuel
- Liquid fertilizers, including anhydrous ammonia, in vehicles with a total capacity of 3,000 gallons or less
- Solid fertilizers that are not transported with any organic substance

Please note, some anhydrous ammonia trailers with more than one tank attached meet the definition of a Class A vehicle combination, and must be operated by a driver with a Class A CDL, and a hazardous materials and tank vehicle endorsement. Restricted CDL holders may not hold an unrestricted CDL at the same time, and may not operate a commercial motor vehicle beyond 150 miles from the place of business or farm being served.

Commercial Driver's Manual. The Minnesota Commercial Driver's Manual, which is produced by the Department of Public Safety, Division of Driver and Vehicle Services, details the information required to obtain a CDL. Most Minnesota driver's license examining stations have copies of the CDL manual or you may find it on the Web site at www.dps.state.mn.us.

Additional information on driver's licenses can be obtained from:

Department of Public Safety, Driver and Vehicle Services at www.dps.state.mn.us or 651-296-6911.



Section 10

Driver's Hours of Service

Section 10

Driver's Hours of Service

49 CFR Part 395 and Minn. Stat. § 221.0314

A carrier is subject to the hours of service regulations in Minnesota if it operates vehicles that are:

- Over 10,000 pounds gross vehicle weight rating operating in interstate commerce;
- Designed to transport 16 or more passengers, including the driver, operating in interstate commerce;
- Designed or used to transport between 9 and 15 passengers, including the driver, in interstate commerce for direct compensation;
- Over 10,000 pounds GVW or GVWR operating in intrastate commerce;
- Designed to transport 8 or more passengers, including the driver, operating for-hire in intrastate commerce; or
- Any size vehicle transporting hazardous material of a type or quantity that requires the vehicle to be placarded

Carriers Not Subject to Hours of Service Rules (Minn. Stat. § 221.031)

You are exempt from hours of service regulations if you are engaged in intrastate commerce **and** are:

- A farmer or farm employee transporting agricultural products, farm machinery, or supplies to or from your farm, provided you are not transporting hazardous materials of a type or quantity requiring the vehicle to be marked or placarded and you are not operating for-hire.
- A private carrier transporting agricultural and other farm products within 50 miles of the carrier's business location.
- A private carrier engaged in the transporting of construction material, tools, and equipment from shop to job site or job site to job site, for the private carrier's use in construction, remodeling, or repair of buildings, structures or their appurtenances.
- A private carrier who is a public utility, electric co-op, or telephone company.
- A carrier providing transportation as described in Minn. Stat. § 221.025, except as in clause 2 (solid waste).

See “Exempt Carriers” in Section 13.

There are different hours of service regulations for passenger carriers and for property carriers.

Passenger Carriers

Passenger carriers may not permit or require a driver to drive, and no driver shall drive a passenger carrying vehicle after:

- 10 hours driving time following eight consecutive hours off-duty
- Being on duty 15 hours following eight consecutive hours off-duty
- Being on duty 60 hours in any seven consecutive days if the carrier does not operate every day of the week
- Being on duty 70 hours in any eight consecutive days if the carrier operates every day of the week

Property Carriers

Property carriers may not permit or require a driver to drive and no driver shall drive a property carrying vehicle after:

- 11 cumulative hours following 10 consecutive hours off-duty
- For any period after the end of the 14th hour after coming on duty following 10 consecutive hours off-duty
- Being on duty 60 hours in any seven consecutive days if the carrier does not operate every day of the week
- Being on duty 70 hours in any eight consecutive days if the carrier operates every day of the week

For a **property carrier**, any period of 7 or 8 consecutive days may end with the beginning of any off-duty period of 34 or more consecutive hours.

There are four phases of driver's time.

- “On-duty” time is all time a driver spends performing work or being ready to work, until being relieved by the carrier of all responsibility. “On-duty” time also includes any compensated work performed by the driver for a non-motor carrier entity.
- “Driving” time is all time spent at the driving controls of a commercial motor vehicle in operation.
- “Off-duty” means the driver has been relieved of all responsibilities for the vehicle and its cargo or passengers and the driver is free to pursue activities of his or her own choosing.
- “Sleeper Birth” is all time spent resting in a sleeper berth as defined in 49 CFR Section 393.76.

Carriers must maintain true and accurate records showing a driver's hours of service.

Drivers who are subject to the hours of service regulations must record their daily activities on a record of duty status (RODS or log book), unless they meet all of the conditions for the 100/150 air-mile radius driver. The following is an example showing the required information on the daily log.

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100 Air-Mile Radius Driver (49 CFR Section 395.1(e)(1))

When a driver operates and stays within a 100 air-mile radius of their normal work reporting location, a logbook does not have to be maintained if all of the following requirements are met:

- The driver returns to work reporting location and is released from work within 12 consecutive hours;
- The driver has at least 10 consecutive hours off-duty separating each on duty period;
- A property-carrying commercial motor vehicle driver has at least 10 consecutive hours off-duty separating each 12 hours on duty;
- A passenger-carrying commercial motor vehicle driver has at least 8 consecutive hours off-duty separating each 12 hours on duty;
- A property-carrying commercial motor vehicle driver does not exceed 11 hours maximum driving time following 10 consecutive hours off-duty; or

- A passenger-carrying commercial motor vehicle driver does not exceed 10 hours maximum driving time following 8 consecutive hours off-duty; and
- The carrier maintains true and accurate time records showing the time the driver starts work, is released from work, total number of hours worked, and for drivers used for the first time or intermittently, the total time worked during the preceding seven days.

150 Air-Mile Radius Driver (49 CFR Section 395.1(e)(2))

Drivers of property-carrying commercial motor vehicles that do not require a Commercial Driver's License for operation and who operate within a 150 air-mile radius of their normal work reporting location, are not required to maintain a logbook if all of the following requirements are met:

- The driver returns to the normal work reporting location at the end of each duty tour;
- May drive a maximum of 11 hours after coming on-duty following 10 or more consecutive hours off-duty;
- May not drive after the 14th hour after coming on-duty 5 days a week or after the 16th hour after coming on-duty 2 days a week; and
- Employer's must maintain and retain accurate time records for a period of 6 months showing the time the duty period began, ended, and total hours on-duty each day in place of RODS.

Record Retention. Hours of service records (logbooks or time sheets and supporting documents) must be maintained and retained by the carrier for a period of at least six months.



Section 11

Vehicle Inspection, Repair, and Maintenance

Section 11

Vehicle Inspection, Repair, and Maintenance

49 CFR Part 396

Carriers and intermodal equipment providers must systematically inspect, repair, and maintain all vehicles subject to their control. Parts and accessories should be in safe and proper operating condition at all times.

Pushout windows, emergency doors, and emergency door marking lights on buses should be inspected at least every 90 days.

A maintenance file is required on each vehicle that a carrier controls for 30 consecutive days or more. It must show the vehicle's company number, make, serial number, year, and tire size. If a vehicle is not owned by the operating carrier, it must also identify the name of the person furnishing the vehicle.

Carriers and intermodal equipment providers must establish a method to identify the due date and nature of maintenance to be performed; a record of inspection, repairs, and maintenance; and for buses, a record of tests conducted on pushout windows, emergency doors, and emergency door marking lights.

Maintenance records must be kept for at least one year where the vehicle is housed or maintained, and for six months after the vehicle leaves the carrier's control.

Daily Vehicle Inspection Report (49 CFR Section 396.11)

At the completion of each work day, a driver must prepare a written report on each vehicle operated that identifies the vehicle and lists any defects or deficiencies discovered. The report must cover the following safety items:

- Service brakes
- Parking brake
- Tires
- Horn
- Coupling devices
- Emergency equipment
- Lighting devices and reflectors
- Rear vision mirrors
- Steering mechanism
- Windshield wipers
- Wheels and rims

Daily Vehicle Inspection (49 CFR Sections 392.7 & 396.11 & Minn. Stat. § 169.782)

Before driving a vehicle the driver must be satisfied that the vehicle is in safe operating condition. The driver must review the previous day's written inspection report to be sure any noted defects have been corrected. The previous day's inspection report must be carried in the vehicle, for those vehicles subject to Minn. Stat. §169.782. Prior to the dispatch of a vehicle the carrier must repair any defect that may affect safety.

Minnesota Annual Vehicle Inspection Program (Minn. Stat. § 169.781)

A commercial motor vehicle that is registered and operated in Minnesota must be inspected annually by a person certified by the Minnesota State Patrol.

For the purpose of the MN Annual Vehicle Inspection Program, a CMV must be inspected and display a current, valid Minnesota Inspection Decal if the CMV:



Minnesota Vehicle
Inspection Decal

- Has a gross vehicle weight more than 26,000 pounds
- Includes each vehicle in a combination of more than 26,000 pounds
- Is any vehicle which transports hazardous materials of a type or quantity requiring the vehicle to placarded
- Is a bus designed to transport more than 15 people including the driver
- Is a spotter truck

Note: A CMV operated in interstate transportation must be inspected annually if it:

- Has a gross vehicle weight rating or gross combination weight rating or gross vehicle weight or gross combination weight of 10,001 pounds or more, whichever is greater; or
- Is designed or used to transport more than 15 passengers, including the driver; or
- Is designed or used to transport between 9 and 15 passengers, including the driver, for direct compensation; or
- Is any size vehicle transporting hazardous materials of a type or quantity that required the vehicle to be placarded.

Vehicles will be issued a decal, valid for one year, if they pass a Minnesota annual inspection based on the criteria of the Federal Motor Carrier Safety Regulations, appendix G and Minnesota State Statutes. A Certificate of Compliance may be issued in lieu of the decal when a Minnesota-registered vehicle, which is not housed or maintained in Minnesota, has a federal inspection performed outside of the State of Minnesota. The Certificate of Compliance must be carried in the vehicle.

A carrier may have a mechanic that is certified by the Minnesota State Patrol perform annual vehicle inspections, or can use certified inspectors from local dealers, garages, etc. Inspector certification is valid for a period of two years. A certified inspector will issue a decal for vehicles that pass inspection. Questions pertaining to the purchasing of decals, specific decal orders, or inspector certification should be directed to the Minnesota State Patrol's Commercial Vehicle Section at 651-405-6196.

Exemption: Vehicles that are operated under a current, valid Special Transportation Services certificate issued by the Commissioner of Transportation and vehicles inspected under Minn. Stat. § 221.0252 subd. 3 that are operated by motor carriers of passengers are exempt from these rules.

Required Emergency Equipment (49 CFR Section 393.95)

Commercial vehicles must carry the following emergency equipment:

- A fire extinguisher that is properly filled, securely mounted and readily accessible. (Minimum 5B:C or two 4B:C for general commodities; 10B:C for hazardous material transport.)
- Warning devices for stopped vehicles, preferably three red reflective triangles.
- Spare fuses of each type and size used in the vehicle.

Safe Loading of Vehicles (49 CFR Section 392.9 and 393.100, and Hazardous Materials Load Securement in 49 CFR Part 177 subp. B)

Before driving a motor vehicle, check to see that the cargo has been properly distributed and adequately secured. You should also see that the cargo doesn't obscure your vision. Within the first 50 miles of your trip, examine the vehicle's cargo and its load securement, and re-examine the load securement whenever you make a change of duty status, or the CMV has been driven for 3 hours or 150 miles, whichever comes first.

Load Securement (49 CFR Section 393.100-136; Hazardous Materials Load

Securement in 49 CFR Sections 177.834-177.842 and Minn. Stat. § 169.81)

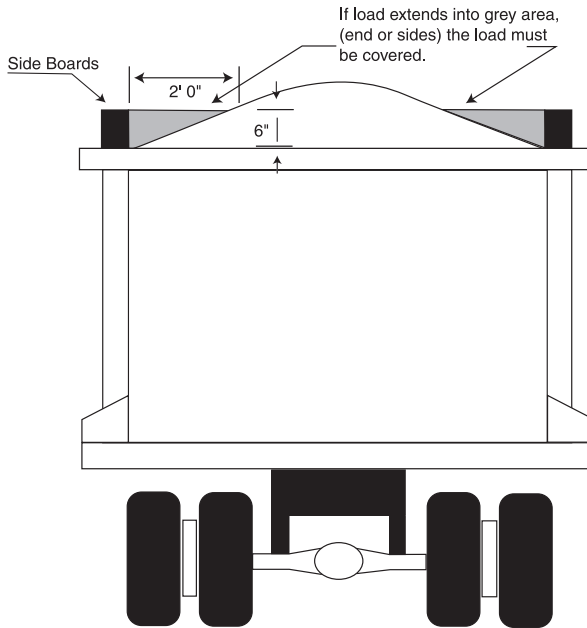
Every commercial motor vehicle must be equipped with proper devices to protect against falling or shifting cargo. The vehicle should have adequate sideboards, endboard, or stakes so no part of the load can pass through; or adequate tie down assemblies, as specified in 49 CFR Section 393.102.

Manner of Loading (Minn. Stat. § 169.81 subd. 5)

No vehicle shall be driven or moved on any highway unless such vehicle is so constructed, loaded, or the load securely covered as to prevent any of its load from dropping, sifting, leaking, blowing, or otherwise escaping therefrom, except that sand may be dropped for the purpose of securing traction, or water or other substances may be sprinkled on a roadway in cleaning or maintaining such roadway. This subdivision shall not apply to motor vehicles operated by a farmer or the farmer's agent when transporting produce such as small grains, shelled corn, soybeans, or other farm produce of a size and density not likely to cause injury to persons or damage to property on escaping in small amounts from a vehicle. Violation of this subdivision by a vehicle that is carrying farm produce and that is not exempted by the preceding sentence is a petty misdemeanor.

Exceptions (Minn. Stat. § 169.81 subd. 5b)

- Transportation of sand, gravel, aggregate, dirt, lime rock, silica, or similar materials must be securely covered in the cargo compartment of the vehicle. A covering is required if:
 - The vertical distance from the top of an exterior wall of the cargo compartment to the load, when measured downward along the inside surface of the wall, is less than six inches; or
 - The horizontal distance from the top of the cargo box to the load is less than two feet.



Note: Load must be covered if any part of the

- The driver is **load can shift, blow or fall off the vehicle.** required to clean the vehicle of any loose sand, gravel, aggregate, dirt, lime rock, silica, or similar material before the vehicle is moved onto any public roadway.
- Drivers of vehicles transporting garbage, rubbish, trash, debris, or similar materials are not required to cover that material if they meet all of the following:
 - Operate at speeds less than 30 miles per hour;
 - Do not operate on any Interstate highway; and
 - No part of the load escapes from the vehicle. If it does, the driver must immediately retrieve that material.

Roadside Inspections (49 CFR Section 396.9 and Minn. Rule 8850.8350)

A commercial motor vehicle may be subject to roadside inspections. The driver of any motor vehicle receiving an inspection report shall deliver it to the motor carrier operating the vehicle upon his/her arrival at the next terminal or facility. The carrier must correct the defects listed on the report and a responsible carrier official must date and sign the report. The report must be returned to the issuing agency at the address listed on the report within 15 days of the date of inspection. A copy of the report must be kept by the carrier for 12 months from the date of inspection.

Out-Of-Service Vehicles (49 CFR Section 396.9 and Minn. Stat. § 221.036 subd. 3(d))

A state inspector may place a vehicle out-of-service if its mechanical condition or loading is likely to cause an accident or breakdown. An “out-of-service” sticker will be placed on the vehicle and the vehicle cannot be moved until those out-of-service defects are corrected.



PS-1009-P-01
(12/18)

OUT OF SERVICE VEHICLE
This motor vehicle has been declared
UNSERVICABLE
by the
MINNESOTA STATE PATROL
This vehicle is **NOT** to be operated until repaired!

This sticker shall be removed only under the conditions stated on the OUT-OF-SERVICE Notice. Unauthorized removal shall make the person responsible liable to penalty under Statute MSA 221.291.

Power Unit Make	Year	Unit	License No.	Towed Unit Lic. No.	Make	Unit
Odometer / Hubometer Reading			Inspection No.		Date of Inspection	

OUT-OF-SERVICE NOTICE
No person shall remove this Sticker or operate this Vehicle until repairs listed below are completed.
Repairs needed before Vehicle can be operated: _____

Signature of Driver _____ Signature of Inspector _____ Badge No. _____

Minnesota Vehicle Out-Of-Service Sticker

A driver may be disqualified for at least 90 days and fined not less than \$1,000.00 if convicted of violating an out-of-service order. An employer may be fined up to \$10,000.00 for requiring an employee to operate a commercial vehicle while it is under an out-of-service order.



Section 12

Vehicle Identification Requirements

Section 12

Vehicle Requirements

49 CFR Part 390

Vehicle Identification Requirements (49 CFR Section 390.21 and Minn. Stat. § 221.031 subd. 6)

The following carriers must properly identify themselves and display their carrier name and US DOT number on the power unit of each vehicle, except for vehicles described in Minn. Stat. § 168.185 (d):

- Intrastate for-hire motor carriers, regardless of weight, except for limousines as defined in Minn. Stat. § 168.002 subd. 15 that are equipped with “LM” license plates
- Intrastate private and exempt carriers operating vehicles over 10,000 pounds GVW (some farm vehicles and emergency vehicles may be exempt from vehicle identification standards, see Minn. Stat. § 221.031 subd. 6)
- Interstate carriers operating commercial motor vehicles, as defined in 49 CFR Section 390.5
- Building movers, as defined in Minn. Stat. § 221.81
- Carriers that transport hazardous material of a type or quantity that requires the vehicle to be placarded
- Motor Carrier of Passengers

Vehicle identification information must be displayed in letters that contrast sharply with the vehicle’s background color and must be readily legible from 50 feet during daylight hours while the vehicle is stationary. If the name of a person other than the operating carrier appears on the vehicle, the words “operated by” must precede the name of the operating carrier.

USDOT Number (49 CFR Section 390.21)

Interstate and intrastate carriers are required to mark their vehicles with the carrier’s USDOT number in addition to their business name. The letters “USDOT” must precede the number. This number is issued by the United States Department of Transportation. Carriers can apply for this number by filing the Form MCS-150, Motor Carrier Identification Report with the USDOT. For more information or to request a USDOT number contact the USDOT at 651-291-6150 or visit their website at www.fmcsa.dot.gov.

The owner of a truck or truck tractor having a gross vehicle weight of more than 10,000 pounds, as defined in Minn. Stat. § 169.011 subd. 32, shall report to the Commissioner of Public Safety at the time of registration its USDOT carrier number. For additional information or to request a USDOT number, contact the USDOT at 1-800-832-5660 or visit their website at www.fmcsa.dot.gov.

Note: This section does not apply to a farm truck that is not used in interstate commerce, or a vehicle that is not used in intrastate or interstate commerce.



Section 13

Types of Intrastate Carriers

Section 13

Types of Intrastate Carriers

Minn. Stat. § 221.011

There are three types of carriers in Minnesota: private, for-hire and exempt.

Private Carriers. A private carrier is a person or company that transports property and passengers by motor vehicle when:

- Their primary business is not transportation; and
- The transportation is incidental to and furthers their primary business.

For-Hire Carriers. For-hire motor carriers receive payment or compensation for the transportation of persons or property on public highways. Payment includes any monies promised or paid and received directly or indirectly.

For-hire motor carriers must obtain operating authority. The for-hire registration process begins by filing an application with the Office of Freight and Commercial Vehicle Operations.

Exempt Carriers. An intrastate carrier is not required to obtain for-hire operating authority when exclusively engaged in any of the following:

- (1) the transportation of students to or from school or school activities in a school bus inspected and certified under Minn. Stat. § 169.451; and the transportation of children or parents to or from a Head Start facility or Head Start activity in a Head Start bus inspected and certified under Minn. Stat. § 169.451;
- (2) the transportation of solid waste, as defined in Minn. Stat. § 116.06 subd. 22, including recyclable materials and waste tires, except that the term “hazardous waste” has the meaning given it in Minn. Stat. § 221.011 subd. 18;
- (3) a commuter van as defined in Minn. Stat. § 221.011 subd. 9;
- (4) authorized emergency vehicles as defined in Minn. Stat. § 169.01 subd. 3, including ambulances; and tow trucks equipped with proper and legal warning devices when picking up and transporting (1) disabled or wrecked motor vehicles or (2) vehicles towed or transported under a towing order issued by a public employee authorized to issue a towing order;
- (5) the transportation of grain samples under prescribed conditions;
- (6) the delivery of agricultural lime;

- (7) the transportation of dirt and sod within an area having a 50-mile radius from the home post office of the person performing the transportation;
- (8) the transportation of sand, gravel, bituminous asphalt mix, concrete ready mix, concrete blocks or tile and the mortar mix to be used with the concrete blocks or tile, or crushed rock to or from the point of loading or a place of gathering within an area having a 50-mile radius from that person's home post office or a 50-mile radius from the site of construction or maintenance of public roads and streets;
- (9) the transportation of pulpwood, cordwood, mining timber, poles, posts, decorator evergreens, wood chips, sawdust, shavings, and bark from the place where the products are produced to the point where they are to be used or shipped;
- (10) the transportation of fresh vegetables from farms to canneries or viner stations, from viner stations to canneries, or from canneries to canneries during the harvesting, canning, or packing season, or transporting sugar beets, wild rice, or rutabagas from the field of production to the first place of delivery or unloading, including a processing plant, warehouse, or railroad siding;
- (11) the transportation of unprocessed dairy products in bulk within an area having a 100-mile radius from the home post office of the person providing the transportation;
- (12) the transportation of agricultural, horticultural, dairy, livestock, or other farm products within an area having a 100-mile radius from the person's home post office and the carrier may transport other commodities within the 100-mile radius if the destination of each haul is a farm;
- (13) the transportation of newspapers, as defined in Minn. Stat. Chapter 331A.01 subd. 5, telephone books, handbills, circulars, or pamphlets in a vehicle with a gross vehicle weight of 10,000 pounds or less; and
- (14) transportation of potatoes from the field of production, or storage site owned or otherwise controlled by the producer, to the first place of processing.

The exemptions provided in this Part apply to a person **ONLY** while the person is exclusively engaged in exempt transportation.



Section 14

Obtaining and Maintaining Minnesota Intrastate For-Hire Operating Authority

Section 14

Obtaining and Maintaining Minnesota Intrastate For-Hire Operating Authority

Minnesota operating authority is required for those persons engaged in for-hire transportation within the state of Minnesota. Operating authority will not be issued to an applicant with an unsatisfactory USDOT safety rating. Application forms and instructions are available by calling the MnDOT Office of Freight and Commercial Vehicle Operations at 651-215-6330 or Fax 651-366-3718.

There are six types of for-hire carriers in Minnesota:

Motor Carriers of Property (Minn. Stat. § 221.0251)

Motor Carriers of Property means a motor carrier engaged in the for-hire transportation of property other than household goods, passengers, or buildings. A certificate will be issued from the Office of Freight and Commercial Vehicle Operations when the applicant has submitted:

- A completed application (no fee)
- A Form E, Uniform Motor Carrier Bodily Injury and Property Damage Liability Certificate of Insurance
- Evidence of compliance with worker's compensation requirements

In addition, carriers:

- Must attend an introduction to Minnesota Trucking Regulations/Initial Motor Carrier Contact training seminar within 90 day of being issued a certificate; and
- Must be registered with the Secretary of State.

Household Goods Carriers (Minn. Stat. §221.031)

“Household goods” means personal effects and property used or to be used by the owner in the owner's dwelling; furniture, fixtures, equipment and property of business places and institutions, public or private, when a part of the stock, equipment, supplies or property of such establishments.

To register as a household good carrier you must:

- Submit a completed application with a \$150.00 filing fee.
- Pay \$75.00 per vehicle registration fee.
- Show proof of registration with the Secretary of State.

- File and maintain required amount of insurance; Form E Property Damage and Public Liability (minimum of \$300.00, \$100.00 and \$50,000.00) and Form H Cargo (minimum of \$50,000.00).
- File required rates and tariffs.
- Provide evidence of compliance with worker's compensation requirements.

In addition, carriers must attend an Introduction to Minnesota Trucking Regulations/Initial Motor Carrier Contact training seminar within 90 days of being issued a certificate.

Building Movers (Minn. Stat. § 221.81)

“Building Mover” means a motor carrier who raises, supports off the foundation and moves buildings on or over public streets and highways. It does not include moving manufactured or modular homes, farmers moving their own farm buildings or persons moving buildings less than 16 feet wide by 20 feet long. To be registered as a Building Mover a carrier must:

- Complete an application for a Building Mover License.
- File a certificate evidencing public liability insurance requirements.
- Register all vehicles to be used in the building mover’s operation.
- File evidence of compliance with Minnesota’s Worker’s compensation requirements.
- Pay required fees of \$150.00 for license and \$10.00 per vehicle.

A building mover may not move a building on or across a street or highway without first obtaining a permit from the road authority having jurisdiction over the street or highway. Depending upon route, more than one over-weight/over-dimension permit may be required.

Motor Carriers of Passengers (Minn. Stat. § 221.0252)

“Motor Carriers of Passengers” are persons engaged in the for-hire transportation of passengers in vehicles designed to transport 8 or more passengers, including the driver.

How to register as a Motor Carrier of Passengers and receive a Certificate and a Cab Card from the Office of Freight and Commercial Vehicle Operations:

- Submit a completed application.
- Complete and file a Motor Carrier Identification Report (MCS-150).
- File and maintain proper levels of insurance (Form E).
- Submit \$75.00 registration fee for each vehicle (vehicle cab card).
- Have vehicles inspected by a MnDOT Inspector, State Patrol Inspector, or comply with the State CMV Annual Inspection.
- A copy of this certificate must be carried in each operating vehicle.
- Must be registered with the Secretary of State.

MINNESOTA INTRASTATE CARRIER IDENTIFICATION OF AUTHORITY	
Failure to carry this card in the appropriate vehicle at all times is a violation of Minnesota Motor Carrier Laws. If you have any questions on Minnesota Motor Carrier Laws you may contact:	
Motor Carrier Services	Tel. (651) 405-6060
TEST CARRIER NAME	
TEST CARRIER ALIAG	
TEST CARRIER DBA	
MAILING ADDRESS 1	
MAILING ADDRESS 2	
CARRIER FILE #	
YR & MAKE OF VEHICLE	MN 99099-9999
SERIAL #	
UNIT #	
LICENSE #	
STATE	
LOADSAC TRANSACTION #	
THIS VEHICLE ID CARD VALID FOR PERMIT TYPES: PNA2034 MN	
	EXPIRES 01/31/2002
PASS	

Intrastate Authority Cab Card

Note: Motor Carriers of Passengers must attend an Introduction to Minnesota Trucking Regulations/Initial Motor Carrier Contact training seminar within 90 days of being issued a certificate.

Note: Driver criminal background checks must be completed before transporting passengers.

Note: “Small vehicle passenger service” is a service provided by a person engaged in the for-hire transportation of passengers in a vehicle designed to transport 7 or fewer persons including the driver. Small vehicle passenger service is regulated by the cities in which they operate in and also by the Metropolitan Airport Commission.



Intrastate Motor Carrier of Passengers Certificate

Causes for Authority Suspensions and Cancellations

(Minn. Stat. § 221.185)

A motor carrier's authority will be suspended if the carrier:

- Does not maintain and file required insurance
- Does not pay the annual vehicle registration fees and purchase vehicle I.D. cab cards when required
- Receives an unsatisfactory safety rating
- Fails to pay an administrative penalty, if issued against the carrier
- If required, does not comply with DOT audit

A motor carrier's authority will be canceled for non-compliance of the IMCC requirement or if the carrier does not correct any of the causes for suspension listed above within the required time as stated in the notice of suspension.

Limousine Permit (Minn. Stat. § 221.84 and Minn. Rule Chapter 8880)

Limousine transportation is provided in a luxury passenger automobile that does not have a meter, where the service is prearranged, the seating capacity is not more than 12 passengers, and which charges more than a taxicab for a comparable trip. Limousines meeting these criteria must be registered with, and display a decal issued by, the Office of Freight and Commercial Vehicle Operations. The Certificate of Registration, issued by OFCVO, remains in the principal place of business.



Minnesota Limousine Vehicle Decal

A permit (decal) will be issued when the applicant has filed:

- Completed application along with \$150.00 filing fee
- Completed decal application with \$80.00 per vehicle fee
- A Form E, Uniform Motor Carrier Bodily Injury and Property Damage Liability Certificate of Insurance
- Evidence of compliance with worker's compensation requirements
- Registered with the Secretary of State

A driver must meet the driver qualification requirements under Minn. Rule §8880.0800 including an initial criminal background check completed before transporting passengers for-hire in a luxury limousine.

Special Transportation Service (Minn. Stat. § 174.30, Minn. Rule Parts 8840.5100 to 8840.6300)

A person who receives state or federal funding to assist in providing transportation that is designed primarily or exclusively to serve the elderly or disabled, must first be certified by the Office of Freight and Commercial Vehicle Operations. Application forms and instructions are available by calling 651-215-6330.

A certificate will be issued after an applicant has:

- Filed a completed application form
- Filed a certificate of insurance
- Had vehicles inspected by an inspector from the Office of Freight and Commercial Vehicle Operations, and any noted violations corrected
- Registered with the Secretary of State

After 90 days, an audit will be conducted to check for compliance with driver qualification, driver training requirements, and criminal background checks as required by Minn. Rule 8840.5900.

For additional information on obtaining and maintaining Minnesota Intrastate for-hire operating authority please visit our website at www.dot.state.mn.us/cvo.



Section 15

Obtaining Interstate For-Hire Operating Authority

Section 15

Obtaining Interstate For-Hire Operating Authority 49 CFR Part 365

Interstate operating authority is required to transport property (regulated commodities) or passengers for-hire in interstate commerce.

To obtain interstate operating authority, contact the USDOT's Federal Motor Carrier Safety Administration at 800-832-5660 or visit their website at www.fmcsa.dot.gov.

Unified Carrier Registration Program (UCR)

Motor Carriers and Private Carriers

If you operate a truck or bus in interstate or international commerce, the federal Unified Carrier Registration Agreement (UCR) applies to your business.

The UCR requires ALL (private and for-hire) individuals and companies that operate commercial motor vehicles in interstate or international commerce to apply and register with the State of Minnesota, and pay an annual fee based on the size of their fleet not including trailers. The revenues generated are used for the enforcement of motor carrier safety programs.

For purposes of determining fees, a “commercial motor vehicle” is defined as a self-propelled vehicle used on the highways in commerce principally to transport passengers or cargo (including equipment used for your business), if the vehicle:

- Has a GVWR or GVW of 10,001 pounds or more; or
- Is designed to transport 11 or more passengers, including the driver; or
- Is used in transporting hazardous materials in a quantity requiring placarding.

The fee brackets are as follows:

Fleet Size (not include trailers)		Fee Per Entity
Bracket	Number of Vehicles	
B1	0-2	\$76.00
B2	3-5	\$227.00
B3	6-20	\$452.00
B4	21-100	\$1,576.00
B5	101-1,000	\$7,511.00
B6	1,001 or more	\$73,346.00

Notice For All Freight Forwarders, Brokers and Leasing Companies

If you offer services as a freight forwarder, broker or leasing company that are NOT combined with a motor carrier entity and you make arrangements for the transportation of cargo and goods in interstate or international commerce, the federal Unified Carrier Registration Agreement applies to your business.

Special Instructions for Minnesota Carriers

In filing your UCR application, you have the following options:

1. The preferred method and the highly recommended one is that you register with the national UCR on-line system hosted by the Indiana Department of Revenue. Go to www.ucr.in.gov and follow the step by step instructions. Payments may be made on-line using MasterCard, Visa or e-Check.
2. You may also complete the UCR application and figure your fees. A PDF version of the current year UCR application and instructions are available on the internet at www.dot.state.mn.us/cvo/unifiedcarrier.html. Your check should be made payable to “Minnesota Commissioner of Transportation” and mailed to the address below. Please show your USDOT Number or MC Number on the face of your check. Your application will be returned to you and the processing delayed if it is incomplete or incorrect.
3. You may also bring your application and check to the Transportation Building. Office hours are 8 a.m. to 4:00 p.m., Monday through Friday excluding holidays.

If you would like to learn more about UCR or have questions please go to www.ucr.in.gov or www.dot.state.mn.us/cvo.

Minnesota Department of Transportation
Office of Freight and Commercial Vehicle Operations
395 John Ireland Blvd., MS 420
St. Paul, MN 55155



Section 16

Insurance Requirements

Section 16

Insurance Requirements

	Type of Carrier	Commodity Transported	Minimum Amount of Coverage
Intrastate	Building Movers	Buildings and Houses	\$500,000 Motor Vehicle Liability, \$500,000 General Liability, (Certificate of Insurance filing)
	Household Goods Carriers	Household Goods	\$100,000/300,000 Public Liability, \$50,000 Property Damage (Form E) \$50,000 Cargo Insurance (Form H)
	Motor Carriers of Property	All freight except household goods	\$100,000/300,000 Public Liability, \$50,000 Property Damage (Form E filing)
	Motor Carriers of Passengers	Passengers	\$5 million (16 or more passengers), \$1.5 million (8 to 15 passengers), Form E
	Limousine Service	Passengers	\$100,000/300,000 Public Liability, \$100,000 Property Damage, (Form E filing)
	Special Transportation Service	Elderly/Disabled Persons	\$100,000/300,000 Public Liability, \$50,000 Property Damage, (Form E)
Interstate	Passenger Carrier Interstate	Passengers	\$5 million (16 or more passengers), \$1.5 million (15 passengers or less) (Form BMC 91 or BMC 91X filing)
	Freight Carrier	Exempt Commodities	\$750,000 Combined Single Limit (Form E filing)
	Small Freight Vehicle (Fleet including only vehicles under 10,000 pounds GVWR.)	All freight (non-hazardous)	\$300,000 Combined Single Limit (Form BMC 91 or BMC 91X filing)
	Freight Vehicle over 10,000 pounds GVWR	All freight (non-hazardous)	\$750,000 (Form BMC or BMC 91X filing)

Minimum Insurance Requirements for Private and For-Hire Hazardous Materials Carriers

	Type of Carrier	Commodity Transported	Minimum Amount of Coverage
Intra/Interstate	Freight Vehicles over 10,000 pounds GVWR. (For-hire and private in interstate, foreign, or intrastate commerce.)	Hazardous substances, as defined in 49 CFR Section 171.8 transported in cargo tanks, portable tanks, or hopper-type vehicles with capacities in excess of 3,500 water gallons, or in bulk Class A or B explosives, poison gas (Poison A), liquified compressed gas or compress gas, or highway route controlled quantity radioactive materials as defined in 49 CFR Section 173.453.	\$5 million (Form BMC 91 or BMC 91X)
	Freight Vehicles over 10,000 pounds GVWR. (For-hire and private in interstate or foreign commerce in any quantity or in Intrastate commerce in bulk only.)	Oil listed in 49 CFR Section 172.101; hazardous waste, hazardous materials and hazardous substances defined in 49 CFR Section 171.8 and listed in 49 CFR Section 172.101, but not mentioned above or below.	\$1 million (Form BMC 91 or BMC 91X)
Interstate	Freight Vehicles under 10,000 pounds GVWR. (For-hire and private in interstate or foreign commerce.)	Any quantity of Class A or B explosive, and quantity of poison gas (Poison A); or highway route-controlled quantity of radioactive materials as defined in 49 CFR Section 173.455.	\$5 million (Form BMC 91 or BMC 91X)



Section 17

Hazardous Materials

Section 17

Hazardous Materials Regulations 49 CFR Parts 107 and 100 - 185

The Federal Hazardous Materials Regulations found in Title 49 of the Code of Regulations, Parts 100 to 185, govern the transportation of hazardous materials in interstate and intrastate commerce. Minnesota has adopted the federal regulations governing hazardous materials transportation under Minn. Stat. § 221.033.

The HMR set standards for hazard classification, hazard communications, hazardous materials packaging, shipping and transporting, transportation security, incident reporting, and registration of hazardous materials shippers and transporters. The regulations also set requirements for load securement, loading and off-loading, hazard segregation, and hazmat employee training. The Federal Motor Carrier Safety Regulations in 49 CFR Part 397 set additional requirements for parking, attendance of hazmat vehicles, and routing of hazardous materials shipments.

Hazardous materials specialists are available to provide you with assistance in answering questions regarding hazardous material or hazardous waste transportation. For more information call the Office of Freight and Commercial Vehicle Operations at 651-215-6330 or visit their website at www.dot.state.mn.u/cvo. You can also contact the USDOT Hazardous Materials Information Line at 800-467-4922 ext. 1, or visit the USDOT Hazmat Safety website at www.phmsa.dot.gov/hazmat.

Hazardous Materials Registration and Credentials

Minnesota no longer participates in the Uniform Hazardous Materials Registration Program, and no hazardous materials transportation registration is required by MnDOT. Minnesota based companies that transport hazardous materials in Illinois, Ohio, Michigan, Nevada, Oklahoma, or West Virginia must register with the state in which they generate the greatest percentage of fleet mileage as their new base state.

Note: Please see Section 19, the National Agency Directory, for the contact information of the above mentioned states.

USDOT Hazardous Materials Registration Program (49 CFR Part 107 subp. G)

Any person who offers for transportation, or transports in commerce, hazardous materials requiring placards or hazardous materials in a bulk packaging having a capacity equal to or greater than 3,500 gallons (13,248 L) for liquids or gases, or more than 468 cubic feet (13.24 cubic meters) for solid materials, must register with the USDOT Pipeline and Hazardous Materials Safety Administration. Registration information and forms are available at www.phmsa.dot.gov/hazmat/registration or by contacting USDOT at 617-494-2545 or 202-366-4109. Each motor carrier subject to the USDOT registration requirements must carry a copy of its current Certificate of Registration, or another document bearing the registration number identified as “U.S. DOT Hazmat Reg. No.” on board each truck or truck tractor used to transport hazardous materials subject to the registration requirements.

USDOT Hazardous Material Safety Permits (49 CFR Part 385 subp. E)

A Hazardous Materials Safety Permit is a document issued by the USDOT Federal Motor Carrier Safety Administration that contains a permit number, and confers authority to transport in commerce certain high hazard materials. As safety permits are performance based, carriers with high crash rates, unsatisfactory hazmat security plans, or high driver, vehicle, or hazmat out-of-service rates will not be issued a Safety Permit, or may have an existing permit suspended or revoked. A carrier may not transport in interstate or intrastate commerce any of the following materials, in the quantities listed, unless it holds a Safety Permit:

- A highway route-controlled quantity of a Class 7 (radioactive) material;
- More than 25 kg (55 pounds) of a Division 1.1, 1.2, or 1.3 (explosive) material, or an amount of Division 1.5 (explosive) material requiring placarding;
- More than one liter (1.08 quarts) per package of a material poisonous by inhalation in hazard zone A;
- A material poisonous by inhalation, in hazard zone B, in a bulk packaging capacity greater than 450 liters (119 gallons);
- A material poisonous by inhalation, in hazard zones C or D, in a packaging having a capacity equal to or greater than 13,248 liters (3,500 gallons) Please note, anhydrous ammonia is a hazard zone D material;
- Compressed or refrigerated liquefied methane or liquefied natural gas, or other gas with a methane content of at least 85%, in a bulk packaging with a capacity equal to or greater than 13,248 liters (3,500 gallons).

To apply for a new Safety Permit, or renew an existing Safety Permit, the carrier must complete and submit Form MCS-150B to the FMCSA. A Safety Permit is valid for two years, unless suspended or revoked by FMCSA. Safety Permits may be suspended or revoked for several reasons, including if a carrier fails to maintain a final satisfactory safety rating, the carrier fails to comply with an out-of service order, or the carrier fails to maintain the minimum limits of financial responsibility as required. If you transport any of the materials and quantities listed above, please review the complete regulation, or contact FMCSA at 651-291-6150 or visit their website at www.fmcsa.dot.gov.

Hazardous Materials Communications (49 CFR Part 172)

Federal standards for hazardous material communications apply in Minnesota. They set the requirements for shipping papers, marking of packages and transport vehicles, labeling of packages, placarding of vehicles, and providing emergency response information.

Shipping Papers and Emergency Information (49 CFR Part 172 subp. C and I)

Each person who ships or offers a hazardous material for transportation shall describe the hazardous material on a shipping paper that conforms to the format requirements in the HMR. No carrier shall accept hazardous materials for transportation unless the shipping paper is prepared in accordance with the requirements of 49 CFR Part 172 subp. C.

While transporting hazardous materials, a carrier must have a shipping paper in the cab of the motor vehicle that provides the proper description of the hazardous material. Hazardous materials shippers, offerors, and carriers must maintain a copy of the shipping paper, or an electronic image thereof, accessible at the principal place of business. Hazardous materials carriers must retain copies of shipping papers for one year. Hazardous materials shippers and offerors must retain shipping papers for two years.

Carriers using a single shipping paper to document multiple shipments of a single hazardous material, may retain a single copy of the shipping paper if the carrier also retains a record of each shipment made, including shipping name, identification number, quantity transported, and date of shipment.

The shipping paper must include:

- UN or NA identification number for the material.
- Proper USDOT shipping name of the material.
- Hazard class or division number of the material, including subsidiary hazard class or division numbers, as appropriate.

- Packing group, in Roman numerals, when required by the Hazardous Materials Table.
- The date of acceptance by the initial carrier.
- Total quantity by net or gross mass, capacity, or as otherwise appropriate, including the unit of measure.
- The number and type of packages, for example “5 drums” or “3 IBC's”.
- Any additional description information required for a specific material by the regulations.
- An Emergency response telephone number prominently displayed and clearly identified as an “Emergency Contact” telephone number, monitored by a person with comprehensive, product specific emergency response and incident mitigation information for the hazardous material.*
- A written copy of emergency response information for the materials being transported.

*The emergency telephone number must be either:

- The number of the person offering the hazardous material for transportation when that person is also the emergency response information provider (ERI provider). The name of the person, or contract number or other unique identifier assigned by an ERI provider must be entered immediately above, below, or next to the telephone number, if not clearly identified elsewhere on the shipping paper; or
- The number of an agency or organization capable of and accepting responsibility for, providing the required detailed and product specific emergency information (an ERI provider) for the shipper or offeror of the hazardous material. The person who is registered with the ERI provider must be identified by name or contract number on the shipping paper immediately above, below, or next to the emergency telephone number, unless that name or identifier is entered elsewhere on the shipping paper in a prominent manner.

An alternative shipping description beginning with the Proper Shipping Name is authorized for shipments by highway until January 1, 2013. Consult 49 CFR Part 172 subp. C for complete information on hazardous materials shipping papers.

Marking and Labeling (49 CFR Part 172, subp. D & E)

Marking is the display of DOT shipping names, identification numbers, packaging specification codes, and other required information on packaging or vehicles used to transport hazardous materials. Marking standards for non-bulk packaging differ from marks required on bulk packaging. Non-bulk packaging must be marked with the USDOT shipping name and the UN or NA identification number on the surface of the package, unless **excepted** in the regulations. Marking required on bulk packaging depends on the package type and material carried. High hazard materials must be marked with additional safety information. Consult 49 CFR Part 172 subp. D for details on marking requirements.

Labels are color-coded devices that indicate the hazard class of a material in a package. Labels must be at least 100 mm (3.9 inches) on all sides, and conform to the design and color standards in the HMR. Column 6 of the Hazardous Materials Table indicates the label or labels required for specific materials. Labels must be placed on the surface of the package near the required marking information, or on a securely affixed tag if the package surface prevents a label from adhering.



Example of a Hazardous Material Label

Some categories of hazard materials, including limited quantities and ORM-D Consumer Commodities, are excepted from labeling for highway transportation. See 49 CFR Part 172, subp. D, for the requirements and exceptions for hazard class labeling.

Placards (49 CFR Part 172 subp. F)

Placards are color-coded warning devices that indicate the hazard class or division of materials carried in a truck, trailer, or bulk package. Placards must be at least 273 mm (approximately 10.8 inches) on all sides. A vehicle or freight container that contains hazardous materials of a type or quantity that requires it to be placarded must be placarded as specified in 49 CFR Sections 172.504 and 172.505. Placarding of vehicles is the joint responsibility of the hazardous materials shipper and carrier. Shippers must offer the correct placards for the material and carriers may not move the shipment unless all correct placards are displayed. All placards must be displayed and maintained so the format, color, legibility, and visibility are not reduced due to damage or deterioration.

Any vehicle required to be placarded is a Commercial Motor Vehicle, as defined in the Federal Motor Carrier Safety Regulations. Drivers of CMV's requiring placards must have a Commercial Drivers License with a Hazardous Materials Endorsement. The placarding of a vehicle may also trigger additional requirements for driver qualifications, vehicle operation, and carrier registration. Consult 49 CFR Part 172 subp. F for details on placarding.

Hazardous Materials Transportation Security (49 CFR Part 172 subp. I)

On March 9, 2010, the US DOT Pipeline and Hazardous Materials Safety Administration (PHMSA), in consultation with the Transportation Security Administration (TSA), issued a final rule that revised the Hazardous Materials Transportation Security regulations. PHMSA and TSA have established a tiered approach to transportation security, to focus security efforts on types or amounts of hazardous materials that pose a significant security threat. The revised rule reduces the list of HM for which a security plan is required, and targets security plan regulations on those materials that pose a significant transportation security risk. The new regulation also adds new components to the security plan, and revises the security training requirements.

Applicability of Security Plan Regulations (49 CFR Section 172.800)

The revised regulation establishes new thresholds for the applicability of the security regulations based on the hazard class or division of the HM, the amount shipped or transported, and for some materials, whether the shipment requires placarding. Persons who offer or transport a hazardous material as listed below must complete and implement a HM Security Plan.

Any Quantity of:

- 1.1, 1.2, or 1.3 Explosives
- Materials Poisonous by Inhalation as defined in 49 CFR Section 171.8, including any quantity of anhydrous ammonia
- 4.3 Dangerous when Wet materials
- 5.2, Type B, Temperature Controlled organic peroxides
- Select agents and toxins regulated by the Centers for Disease Control and Prevention under 42 CFR Part 73, or the US Department of Agriculture under 9 CFR Part 121
- Class 7 radioactive material in Highway Route Controlled Quantities, or radionuclides listed as RAM-QC by the Nuclear Regulatory Commission

Large Bulk Quantities

A large bulk quantity is a quantity greater than 3,000 liters (792 gallons) for liquids and gases, or 3,000 kg (6,614 pounds) for a solid material shipped in a single packaging such as a cargo tank, portable tank, roll-off box, or other bulk container. Please note, LBQ refers to the amount shipped, not the capacity of the package.

- 2.1 flammable gases
- 2.2 non-flammable gases with a subsidiary hazard of 5.1 oxidizer (for example oxygen or nitrous oxide)
- Class 3 flammable liquids in Packing group I or II
- 4.2 spontaneously combustible materials is PG I or II
- 5.1 oxidizing materials in PG I or II, including ammonium nitrate, and ammonium nitrate fertilizers, gels, emulsions, and suspensions, and perchlorates.
- 6.1 poison or toxic materials (other than materials poisonous by inhalation, which are regulated at any quantity as noted above)
- Class 8 corrosive materials in PG I

Quantities Requiring Placarding:

- 1.4, 1.5, and 1.6 explosives
- Desensitized explosives in Class 3 or division 4.1
- Uranium hexafluoride required to be placarded by 49 CFR Section 172.505 (b)

Components of Hazardous Materials Security Plans (49 CFR Section 172.802)

The HM security regulations require each person who offers or transports in commerce HM listed in 49 CFR Section 172.800 to develop and implement a security plan that conforms to the requirements of Subpart I. The Security Plans must include:

- A site specific assessment of possible security risks at facilities where the hazardous materials listed in 172.800 are prepared for shipment, stored, or unloaded incidental to movement; and
- Appropriate measures to address the assessed risks, and must include these components:
 - Personnel security: Measures taken to confirm background information provided by employees hired for positions that have access to HM covered by the security plan;

- Unauthorized access/facility security: Measures to address the risk that unauthorized persons could gain access to facilities or vehicles used to transport HM covered by this rule;
- En-route security: Measures to ensure efficient and secure movement of HM shipments from origin to destination;
- Identification by job title of the senior management official responsible for development and implementation of the security plan;
- Security duties for each person or department that is responsible for implementing the plan; and
- A training plan for employees required to have security training or in-depth security training pursuant to 49 CFR Section 172.704

The security plan must be in writing and retained while in effect, and reviewed annually. The most recent version of the plan must be available to those employees responsible for implementing it, in a manner consistent with security clearances and a demonstrated need to know. Employees must be notified when revisions are made. Each person required to develop or implement the security plan must maintain an accessible written or electronic copy of the plan. The security plan must be available upon request to authorized officials of the DOT or Department of Homeland Security.

The US DOT has published a security template on its Web site at <http://www.phmsa.dot.gov/hazmat/risk/rmsef> that can be used to identify points in the transportation process where security measures can be enhanced.

Hazardous Materials Employee Training (49 CFR Part 172 subp. H)

All Hazmat Employers shall ensure each of its Hazmat Employees is trained in accordance with the regulations found in 49 CFR Part 172 subp. H. If the hazmat employee is a driver, training must include those subjects listed in 49 CFR Section 177.816, and instruction on applicable sections of the Motor Carrier Safety Regulations.

Each Hazmat Employee must receive:

- **General Awareness/Familiarization Training:** Training to make employees familiar with the requirements of the HMR and enable the employee to recognize and identify HM consistent with the hazard communications standards.

- **Function Specific Training:** Training to thoroughly instruct employees in the requirements of the HMR and applicable Motor Carrier Safety Regulations that apply to the specific HM job function(s) the employee performs.
- **Safety Training:** Training concerning emergency response information required in 49 CFR 172.802, and measures needed to protect the employee from the hazards associated with the HM they may be exposed to in the workplace, including specific measures the HM Employer has implemented to protect the HM employee, and methods for avoiding accidents.
- **Security Awareness Training:** Training that includes awareness of security risks associated with HM transportation and methods designed to enhance transport security, and how to recognize and respond to security threats. Security awareness training is required for all HM employees of all HM employers.
- **In-depth Security Training:** HM employees of a person required to have a HM Security Plan in accordance with 49 CFR Part 172, Subpart I, who perform a regulated function related to those materials covered by the plan, or are responsible for implementing the plan, must be trained on the plan and its implementation. Training must include company security objectives, organizational security structure, specific security duties and responsibilities of each employee, and specific actions to be taken during a security breach. If the security plan is revised, HM employees must be trained within 90 days on details of the revised plan.

Frequency of Training:

- New employees or those newly transferred to HM job functions must complete HM training within 90 days of becoming a HM employee.
- US DOT HM transportation training must be provided at least once every 3 years. Training records are required to be maintained for 3 years.
- Employees required to have in-depth security training must have that training at least once every 3 years, or within 90 days of implementation of a revised security plan.

Materials of Trade

A material of trade is a hazardous material carried on a motor vehicle:

- For the purpose of protecting the health or safety of the vehicle operator or passengers (for example, fire extinguishers or insect repellent)
- To support the operation or maintenance of a vehicle, (e.g., gasoline cans or aerosol starting fluid carried by a tow truck)
- By a private carrier in direct support of a principal business that is not transportation (e.g., landscapers, plumbers, welders, and painters that transport small amounts of hazardous materials for their own use)

The MOT rule provides exceptions from some of the hazardous materials communications and packaging requirements for persons that transport small amounts of hazardous materials that are used by the transporter in his/her business. Certain classes or divisions of hazardous materials are excluded from the MOT exceptions. Drivers of vehicles carrying MOT must be informed of the presence of the hazardous material, and have a general knowledge of the MOT regulations. All MOT packages must be closed, and secured against shifting, including relative motion between packages, within the transport vehicle. Consult 49 CFR Sections 173.6 and 392.51 for details.

Transportation of Gasoline in Fueling/Contractor Tanks

A fueling or contractor tank is a tank mounted on a truck or trailer used to fuel equipment or vehicles at job sites. Any tank used to transport gasoline must conform to United Nations standards, DOT specifications or Special Permits issued by the USDOT. A tank must display specification markings or DOT Special Permit numbers that show it is an authorized packaging. These tanks must be placarded, marked and/or labeled as required by the HMR. Small tanks or other packaging that do not display these markings are not authorized for transportation of gasoline. A fact sheet on Fueling/Contractor Tanks is available on the OFCVO web site at www.dot.state.mn.us/cvo.

Driving / Parking / Inspection During Hazardous Materials Transportation

(49 CFR Parts 177, 392 and 397)

A carrier may not transport hazardous materials unless the vehicle is correctly marked and placarded. Also,

- A vehicle transporting hazardous material that is required to be marked or placarded must stop at railroad crossings and must make sure that no train is approaching before crossing the tracks.
- A driver operating a marked or placarded vehicle must examine each tire at the beginning of the trip and each time the vehicle is parked. Defective tires must be replaced or repaired before the vehicle is driven.
- Marked or placarded hazardous materials vehicles shall be operated over routes that do not go through or near heavily populated areas, places where crowds assemble, tunnels, narrow streets, except when there is no practicable alternative. Vehicles required to be marked or placarded for hazardous materials may not use the Lowry Hill tunnel on I-94 near downtown Minneapolis. A Prohibited Vehicle Route around the tunnel is provided.
- A vehicle must not be parked within five feet of a public street or highway except for brief periods when necessities of operation make it impracticable to park in any other place.
- No person may smoke or carry a lighted cigarette, cigar, or pipe within 25 feet of a motor vehicle that contains explosives, oxidizing materials, flammable materials, or an empty cargo tank vehicle that previously contained those materials.
- If a motor carrier requires or permits a vehicle containing explosives in divisions 1.1, 1.2, or 1.3 to be operated, the carrier must give the driver a written route plan.
- A driver must inspect cargo and cargo securement devices to ensure cargo cannot shift or fall in or from a vehicle. A driver may not operate, and a carrier may not permit a driver to operate a commercial motor vehicle unless the cargo is properly distributed and secured as specified in the Federal Motor Carrier Safety Regulations and the HMR.

Hazardous Materials Incident Reporting: (Minn. Stat. § 221.0341 and 49 CFR Sections 171.15 & 171.16)

Reports to the State of Minnesota

Immediate telephone notice of a hazardous materials incident should be given to local emergency responders by calling 911, or the appropriate local emergency telephone number. Local notification will start response by fire, police, or emergency medical services as needed.

A person transporting hazardous materials shall immediately notify by telephone the Minnesota Duty Officer if any of the following events occur:

- A reportable hazardous materials incident, as defined in 49 CFR Section 171.15 (b), in Minnesota
- An unintentional release of hazardous materials from a package as defined in 49 CFR Section 171.8
- The discovery of an undeclared hazardous material as defined in 49 CFR Section 171.8

The Minnesota Duty Officer operates 24 hours a day, and must be contacted at 800-422-0798 or 651-649-5451. The Minnesota Duty Officer system acts as a single answering point system for any person responsible for an incident, and for all state agencies responsible for responding to a hazmat incident.

Reports to the United States Department of Transportation

The USDOT requires immediate notification for some hazardous materials incidents and written incident reports for all reportable incidents. Each person in physical possession of the hazardous material at the time of the incident, including shippers, offerors and transporters, must file reportable incident reports as noted below.

Immediate Notification for Hazmat Incidents

(49 CFR Section 171.15)

As soon as practical, but no later than 12 hours after the occurrence of any incident, each person in physical possession of the hazardous materials must

provide notice by telephone to the National Response Center on 800-424-8802 or 202-267-2675, or by e-mail at www.nrc.uscg.mil when:

1. As a direct result of the hazardous material:
 - A person is killed.
 - A person receives injuries requiring admittance to a hospital.
 - The general public is evacuated for one hour or more.
 - A major transportation artery or facility is closed for one hour or more.
 - The operational flight pattern or routine of an aircraft is altered; or
2. Fire, breakage, spillage or suspected radioactive contamination occurs of a radioactive material.
3. Fire, breakage, spillage or suspected contamination occurs involving an infectious substance other than a diagnostic specimen or regulated medical waste.
4. A release of a marine pollutant occurs in a quantity exceeding 450 L for a liquid or 400 kg for a solid.
5. A situation exists of such a nature (e.g. a continuing danger to life exists at the scene of the incident) that the person in possession believes it should be reported to the NRC.

For incidents involving an infectious substance, notice may be given to the Centers for Disease Control and Prevention at 800-232-0124 in place of notice to the NRC.

All incidents that require telephone notification to the NRC or CDCP, must also be reported to USDOT in writing pursuant to 49 CFR Section 171.16.

Written Incident Reports To USDOT (49 CFR Section 171.16)

Each person in physical possession of a hazardous material at the time that an incident occurs requiring telephone reporting to the USDOT per 49 CFR Section 171.15, or at the time any of the following occurs must submit a written Hazardous Materials Incident Report to the USDOT within 30 days of the discovery of the incident:

1. An unintentional release of hazardous material or discharge of hazardous waste.

2. A specification cargo tank with a capacity of 1,000 gallons or greater, containing any hazardous material, suffers structural damage, (damage serious enough to bring into question the integrity of the tank, or to require replacement or repairs beyond cosmetic repair) even if there is no release of hazardous materials.
3. An undeclared hazardous material is discovered in transportation.

Written reports may be submitted electronically or as hard copies to the USDOT. Access their web site at www.phmsa.dot.gov/hazmat for addresses and details. A copy of the report must be maintained at the reporter's principal place of business for 2 years.

Updating the Written Incident Report

An updated Hazardous Materials Incident Report must be filed with the USDOT within one year of the incident whenever:

1. A death results from injury caused by the hazardous material.
2. There was a misidentification of the hazmat or packaging information on the original report.
3. Damage, loss or related cost was not known when the initial report was filed.
4. Damage, loss, or related cost changes by \$25,000 or more, or 10 percent of the prior total estimate.

Exceptions to Written Incident Reports

Unless a telephone incident report was filed, no written report is required for:

1. Release of a minimal amount of hazardous material from:
 - A vent, for materials in which venting is authorized
 - The routine operation of a seal, pump, valve, or compressor
 - Connection or disconnection of loading or unloading lines, provided the release does not result in property damage
2. An unintentional release of hazardous material when the material is properly classed as:
 - It is an ORM-D Consumer Commodity.
 - A packing group III material in Class or Division 3, 4, 5, 6.1, 8, or 9.

- Each package has a capacity of less than 20 liters for liquids or 30 kg for solids.
- The total aggregate release is less than 20 liters for liquids or 30 kg for solids.
- The material is not a hazardous waste or undeclared hazardous material, or offered for transportation by aircraft.



Section 18

Minnesota Agency Directory

Section 18

Minnesota Agency Directory

Minnesota Department of Transportation

Office of Freight and Commercial Vehicle Operations
395 John Ireland Blvd. M.S. 420
St. Paul, MN 55155

OS/OW Permits

651-296-6000

Credentials - UCR

UHM RP, Operating Authority
651-215-6330

Haz Mat Information

651-215-6330

Rules, Regulations and Training

651-215-6330

Transportation Regulation Proceedings

(Household Goods Carrier Authority)
651-215-6330

Minnesota Department of Public Safety

Prorate Office
445 Minnesota Street
Suite 188
St. Paul, MN 55101-5188

Permits - IFTA, IRP

651-205-4141

MN State Patrol - Commercial

Vehicle Enforcement
1110 Centre Point Curve, Suite 410
Mendota Heights, MN 55120

Annual Inspection Decals, School

Bus Inspections

651-405-6196

Other State Agencies

Minnesota Department of Public Safety

Driver & Vehicle Services
445 Minnesota Street
St. Paul, MN 55101
651-296-6911

Minnesota Department of Public Safety

Bureau of Criminal Apprehension
1430 Maryland Avenue East
St. Paul, MN 55106
651-793-7000

Minnesota Pollution Control Agency

520 N. Lafayette Road
St. Paul, MN 55155
651-296-6300
800-657-3864

Minnesota Department of Revenue

Petroleum Division
600 N. Robert Street
St. Paul, MN 55101
651-296-0889

Minnesota's Bookstore

660 Olive Street
St. Paul, MN 55155
651-297-3000
800-657-3757

Minnesota Department of Human Services

651-431-2000
800-627-3529

Additional Resources

USDOT

Federal Motor Carrier Safety Administration

St. Paul Office
Galtier Plaza
380 Jackson St., Ste. 500
St. Paul, MN 55101
651-291-6150

Complaints

888-DOT-SAFT

Applications, forms, insurance

800-832-5660
202-385-2423
www.fmcsa.dot.gov

Pipeline and Hazardous Materials Safety Administration

Office of Hazardous Material Safety
800-467-4922 ext. 1

Internal Revenue Service

Heavy Use Tax
651-312-8082



Section 19

National Agency Directory

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National Agency Directory

UNITED STATES

ALABAMA

Operating authority:
334-242-5176
Roadside safety enforcement:
334-242-4395
Internet address:
www.dps.state.al.us

ALASKA

Operating authority:
907-269-5551
Roadside safety enforcement:
907-345-7750
Internet address:
www.dot.state.ak.us

ARIZONA

Operating authority:
602-255-0072
Roadside safety enforcement:
602-223-2522
Internet address:
www.dot.state.az.us

ARKANSAS

Operating authority:
501-682-4654
Roadside safety enforcement:
501-569-2421
Internet address:
www.arkansashighways.com

CALIFORNIA

Operating authority:
916-322-1297
Roadside safety enforcement:
916-843-3400
Internet address:
www.dot.ca.gov/hq/traffops/trucks

COLORADO

Operating authority:
303-894-2867
Roadside safety enforcement:
303-273-1875
Internet address:
www.dot.state.co.us

CONNECTICUT

Operating authority:
860-263-5281
Roadside safety enforcement:
860-263-5446
Internet address:
www.ct.gov/dmv/site/default.asp

DELAWARE

Operating authority:
302-744-2500
Roadside safety enforcement:
302-739-4863
Internet address:
www.delaware.gov

DISTRICT of COLUMBIA

Operating authority:
202-727-5000
Roadside safety enforcement:
202-737-4404
Internet address:
www.dc.gov

FLORIDA

Operating authority:
850-617-3102
Roadside safety enforcement:
850-617-3010
Internet address:
www.dot.state.fl.us/mcco

GEORGIA

Operating authority:
404-362-6484
Roadside safety enforcement:
404-631-1990
Internet address:
[www.dds.ga.gov/
Commercial/index.aspx](http://www.dds.ga.gov/Commercial/index.aspx)

HAWAII

Operating authority:
808-831-6712
Roadside safety enforcement:
808-692-7650
Internet address:
[www.hawaii.gov/dot/
highways/permithwy.htm](http://www.hawaii.gov/dot/highways/permithwy.htm)

IDAHO

Operating authority:
208-334-8611
Roadside safety enforcement:
208-884-7200
Internet address:
[//itd.idaho.gov/dmv/cvs/cv.htm](http://itd.idaho.gov/dmv/cvs/cv.htm)

ILLINOIS

Operating authority:
217-785-4869
HazMat registration
217-785-2361
Roadside safety enforcement:
217-782-6171
Internet address:
[www.dot.state.il.us/
dobuisns.html](http://www.dot.state.il.us/dobuisns.html)

INDIANA

Operating authority:
317-615-7200
Roadside safety enforcement:
317-615-7373
Internet address:
www.in.gov/dor/3408

IOWA

Operating authority:
515-237-3224
Roadside safety enforcement:
800-925-6469
Internet address:
[www.dot.state.ia.us/mvd/
index.htm](http://www.dot.state.ia.us/mvd/index.htm)

KANSAS

Operating authority:
785-271-3145
Roadside safety enforcement:
785-296-6800
Internet address:
www.truckingks.com

KENTUCKY

Operating authority:
502-564-4127
Roadside safety enforcement:
877-367-5982
Internet address:
[//dmc.kytc.ky.gov/home_vr.htm](http://dmc.kytc.ky.gov/home_vr.htm)

LOUISIANA

Operating authority:
225-343-2345
Roadside safety enforcement:
225-925-3800
Internet address:
<http://omv.dps.state.la.us>

MAINE

Operating authority:
207-624-9000
Roadside safety enforcement:
207-624-8939
Internet address:
[www.maineports.com/
trucking.html](http://www.maineports.com/trucking.html)

MARYLAND

Operating authority:
301-729-4550
Roadside safety enforcement:
410-694-6100
Internet address:
www.mdot.state.md.us

MASSACHUSETTS

Operating authority:
617-351-4500
Roadside safety enforcement:
978-369-1004
Internet address:
www.mhd.state.ma.us

MICHIGAN

Operating authority:
517-241-6030
HazMat registration
586-753-3846
Roadside safety enforcement:
517-241-6030
Internet address:
www.michigan.gov/mdot

MINNESOTA

Operating authority:
651-215-6330
Roadside safety enforcement:
651-405-6196
Internet address:
www.dot.state.mn.us/cvo

MISSISSIPPI

Operating authority:
601-362-3541
Roadside safety enforcement:
601-987-1530
Internet address:
www.gomdot.com/Divisions/Enforcement/Resources/Permits/Home.aspx

MISSOURI

Operating authority:
573-751-7100
Roadside safety enforcement:
573-751-7100
Internet address:
www.modot.org/mcs

MONTANA

Operating authority:
406-444-6130
Roadside safety enforcement:
406-444-7638
Internet address:
www.mdt.mt.gov/mdt/organization/mcs.shtml

NEBRASKA

Operating authority:
402-471-4435
Roadside safety enforcement:
402-471-0105
Internet address:
www.dmv.state.ne.us/mcs

NEVADA

Operating authority:
775-684-4830
HazMat registration
775-684-4622
Roadside safety enforcement:
775-684-5300
Internet address:
www.nevadadot.com/links/trucker

NEW HAMPSHIRE

Operating authority:
603-271-2447
Roadside safety enforcement:
603-223-8780
Internet address:
www.nh.gov/safety/divisions/dmv

NEW JERSEY

Operating authority:
609-633-9402
Roadside safety enforcement:
609-292-6500
Internet address:
www.state.nj.us/mvc/Commercial

NEW MEXICO

Operating authority:
505-476-2475
Roadside safety enforcement:
505-476-2457
Internet address:
www.nmprc.state.nm.us/td.htm

NEW YORK

Operating authority:
518-457-6503
Roadside safety enforcement:
518-457-7240
Internet address:
www.nysdot.gov

N. CAROLINA

Operating authority:
888-733-4740
Roadside safety enforcement:
919-861-3599
Internet address:
www.ncdot.org/dmv

N. DAKOTA

Operating authority:
701-328-2725
Roadside safety enforcement:
701-328-2455
Internet address:
www.nd.gov/ndhp

OHIO

Operating authority:
614-752-4882
HazMat registration
800-686-7826
Roadside safety enforcement:
614-752-4882
Internet address:
www.puco.ohio.gov

OKLAHOMA

Operating authority:
405-521-2251
HazMat registration
405-521-2915
Roadside safety enforcement:
405-521- 2965
Internet address:
www.occ.state.ok.us

OREGON

Operating authority:
503-378-6915
Roadside safety enforcement:
503-378-6963
Internet address:
www.oregon.gov/ODOT/MCT

PENNSYLVANIA

Operating authority:
717-787-3834
Roadside safety enforcement:
717-787-3834
Internet address:
www.dot.state.pa.us

RHODE ISLAND

Operating authority:
401-941-4500
Roadside safety enforcement:
401-444-1140
Internet address:
www.dmv.state.ri.us

S. CAROLINA

Operating authority:

803-896-3870

Roadside safety enforcement:

803-896-5500

Internet address:

www.scdps.org

S. DAKOTA

Operating authority:

605-773-4595

Roadside safety enforcement:

605-773-4578

Internet address:

www.sdtruckinfo.com

TENNESSEE

Operating authority:

615-687-2326

Roadside safety enforcement:

615-251-5175

Internet address:

[//state.tn.us/safety](http://state.tn.us/safety)

TEXAS

Operating authority:

800-299-1700

Roadside safety enforcement:

512-424-2051

Internet address:

www.dot.state.tx.us/default.htm

UTAH

Operating authority:

801-965-4892

Roadside safety enforcement:

801-596-9248

Internet address:

www.dot.state.ut.us

VERMONT

Operating authority:

802-828 2000

Roadside safety enforcement:

802-244-8778

Internet address:

www.dmv.state.vt.us

VIRGINIA

Operating authority:

866-878-2582

Roadside safety enforcement:

804-674-2000

Internet address:

www.dmv.state.va.us

WASHINGTON

Operating authority:

360-664-1160

Roadside safety enforcement:

360-596-3800

Internet address:

www.wsdot.wa.gov

W. VIRGINIA

Operating authority:

304-926-0799

HazMat registration

304-340-0346

Roadside safety enforcement:

304-347-5935

Internet address:

www.wvdot.com/3_road_ways/3d_doh.htm

WISCONSIN

Operating authority:

608-266-1356

Roadside safety enforcement:

608-266-3212

Internet address:

www.dot.state.wi.us

WYOMING

Operating authority:

307-777-4850

Roadside safety enforcement:

307-777-4872

Internet address:

dot.state.wy.us/

CANADIAN PROVINCES

www.canadiantruckers.com



Section 20

Definitions

Section 20

Definitions

Annual report - Lists a motor carrier's assets, revenue, liabilities, and operating costs.

Bill of lading - Written transportation contract between shipper and carrier (or its agents). Identifies freight, recipient, place of delivery, and terms of agreement.

CDL - Commercial Driver's License.

Certificate - The Office of Freight and Commercial Vehicle Operations issues certificates to Special Transportation Services (STS) providers.

Chapter 221 - Minnesota Statutes chapter containing the Minnesota motor carrier laws.

CMV - A commercial motor vehicle operated by a motor carrier and subject to 49 CFR and Minnesota Statutes.

DVIR - Daily vehicle inspection report.

Exempt - Not subject to certain regulation, such as operating authority requirements.

FMCSR (Federal Motor Carrier Safety Regulations) - Contains the rules governing operations of trucks and buses in interstate commerce. Minnesota also has adopted most of the FMCSR for intrastate transportation.

For-hire - Transportation service provided for compensation of any kind: promised, paid, or given.

Form E - Certificate that provides insurance against public liability and property damage for a motor carrier operating under a permit or registration. The form is described in the Code of Federal Regulations, Title 49.

Form H - Certificate of insurance providing cargo coverage. The certificate of insurance must conform to the Code of Federal Regulations, Title 49.

Form K - Certificate filed by the insurance company canceling a certificate of insurance.

49 CFR - Refers to the Code of Federal Regulations, title 49, with reference to a specific section. For example, 49 CFR Section 391.43.

Freight bill - Shipping document describing the freight, classification, rates charged, total amount for transportation, and any other charges made under a tariff.

GVW - Gross vehicle weight. The greater of either unloaded weight of vehicle (or combination) plus weight of shipment, or maximum gross weight rating specified by vehicle's manufacturer.

GVWR - Gross vehicle weight rating.

Hazardous materials - Substance or material capable of posing unreasonable risk to health, safety, and property when transported in commerce, as determined by the U.S. Secretary of Transportation.

HMR - Hazardous Materials Regulations

IFTA - International Fuel Tax Agreement

IRP - International Registration Plan.

Intrastate - Transportation movement entirely within one state.

Interstate - Transportation between states or countries or between two places in a state as part of transportation originating or terminating outside the state.

Logbook - (Record of duty status) Written record completed by a commercial vehicle driver in a graph-grid format. Entries indicate daily number of hours worked, driven, off-duty, and vehicle(s) driven.

MCS 90 - Endorsement for motor carrier policies of insurance for public liability.

Medical certificate - Certificate showing that driver has passed USDOT-prescribed physical exam. Also known as "health card".

Medical waiver - Waiver from medical requirements for drivers who cannot meet minimum driver qualification standards under 49 CFR Part 391.

Mn/DOT - Minnesota Department of Transportation.

Motor carrier (Minnesota definition) - Carrier operating for-hire in Minnesota.

Motor carrier (Federal definition) - For-hire or private carrier of property or passengers by motor vehicle.

Operating authority - Permit or certificate required to provide for-hire transportation service, issued by Mn/DOT for intrastate transportation and USDOT for interstate transportation.

Out-of-service - Condition where a motor vehicle, because of mechanical condition or loading, is considered imminently hazardous and likely to cause an accident or breakdown; or where a driver violation renders a commercial vehicle operator unqualified to drive.

Placard - Diamond-shaped sign required on all four sides of motor vehicle hauling hazardous materials that shows hazard classification of material transported.

Private carrier - Not in the business to provide a for-hire transportation service. Uses trucks to further its primary business, which is not transportation; for example, hauling the company's own products to its customers.

Shipping paper - USDOT's shipping order, bill of lading, or other document used in connection with movement of freight.

STB - USDOT's Surface Transportation Board. Replaced the Interstate Commerce Commission.

STS - Special Transportation Service.

Tariff - Schedule of rates that carrier charges for providing transportation services.

UCR - Unified Carrier Registration.

USDOT - United States Department of Transportation.



Section 21

Internet Resource List

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Internet Resource List

Code of Federal Regulations

www.gpo.gov/fdsys/

Federal Motor Carrier Safety Administration

www.fmcsa.dot.gov

Federal Register

www.gpo.gov/fdsys/

First Gov - The U.S. Government's Office Web Portal

www.usa.gov

Minnesota Department of Human Services

www.dhs.state.mn.us

Minnesota Department of Public Safety

www.dps.state.mn.us

Minnesota Department of Transportation

www.dot.state.mn.us

Mn/DOT Office of Freight and Commercial Vehicle Operations

www.dot.state.mn.us/cvo

National Highway Traffic Safety Administration

www.nhtsa.dot.gov

Northstar - (Minnesota State Government)

www.state.mn.us

Office of the Revisor of Statutes (MN Laws and Rules)

www.revisor.leg.state.mn.us

Transportation Safety Institute

www.tsi.dot.gov

U.S. Code

uscode.house.gov

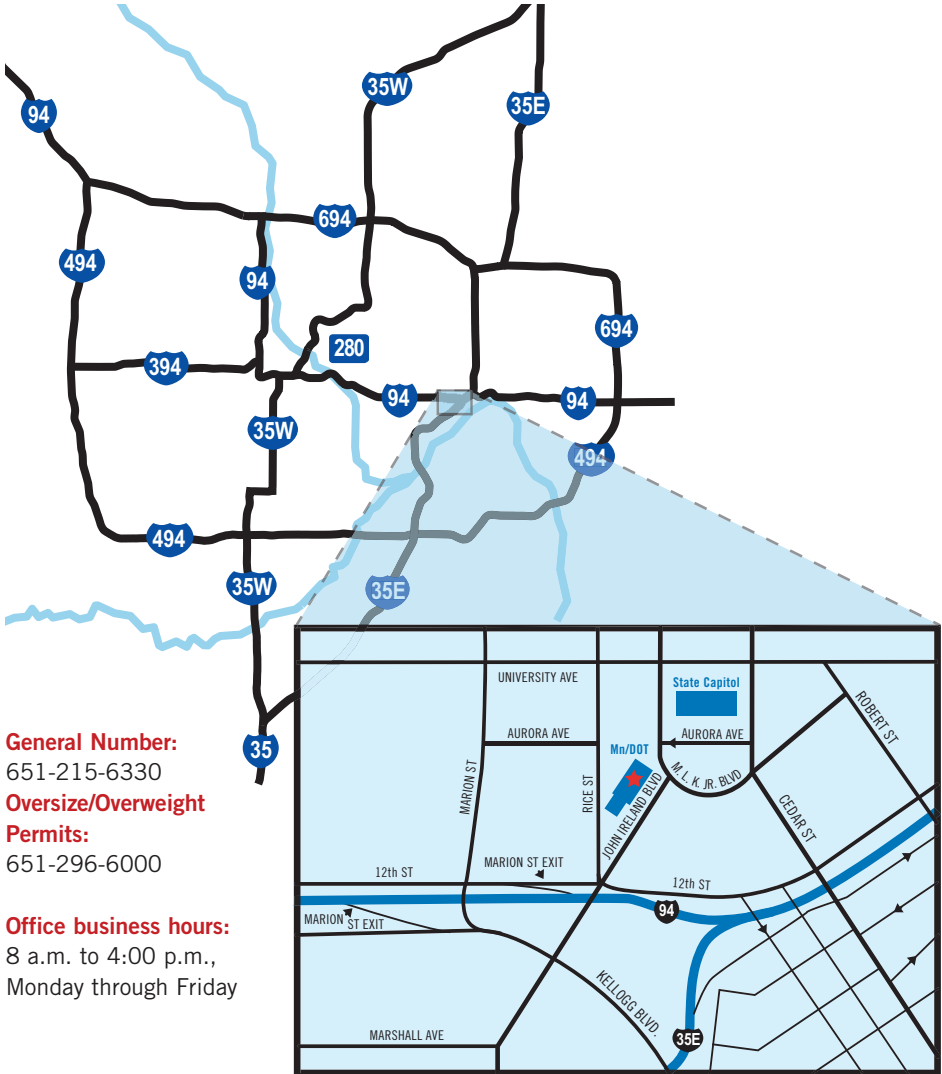
U.S. Department of Transportation

www.dot.gov

US DOT Office of Hazardous Materials Safety

www.phmsa.dot.gov/hazmat

Location and phone numbers



General Number:

651-215-6330

Oversize/Overweight

Permits:

651-296-6000

Office business hours:

8 a.m. to 4:00 p.m.,
Monday through Friday

Minnesota Department of Transportation

Office of Freight and Commercial Vehicle Operations
Transportation Building
MS 420
395 John Ireland Blvd
St. Paul, MN 55155-1899

**Minnesota Department of Transportation
Office of Freight and Commercial Vehicle Operations
Mail Stop 420
395 John Ireland Boulevard
Saint Paul, MN 55155
651-215-6330
www.dot.state.mn.us/cvo/**

To request this document in an alternative format call 651-366-4718 or 1-800-657-3774 (Greater Minnesota); 711 or 1-800-627-3529 (Minnesota Relay). You may also send an e-mail to bruce.lattu@state.mn.us. (Please request at least one week in advance).